

Helga Township  
Planning Commission  
Minutes  
April 6, 2011

**PRESENT:** Chairman Steve Pemble, Brian Hughes, Bruce VonHoldt, LUA Jim Baruth and clerk Shannon Skime. **Absent:** Todd Scofield. Also present was Board Supervisor Jim Autrey.

Meeting was called to order at 7:06pm. The pledge of allegiance was recited.

**APPROVAL OF AGENDA:**

The Commission discussed adding CUP of Boon Docks to the agenda. **Motion** made by Bruce VonHoldt to approve the agenda. Seconded by Brian Hughes, motion carried.

**APPROVAL OF PRIOR MINUTES:**

Minutes of March 2, 2011. The Commission reviewed the minutes of March 2, 2011. **Motion** made by Bruce VonHoldt to approve the minutes. Seconded by Brian Hughes, motion carried.

**DISCUSSION OF LAND USE ORDINANCE**

Pemble didn't receive the necessary information from Troy Gilchrist regarding the home occupation section of the LUO. The Commission decided to table that portion of the discussion for tonight. They reviewed the revisions that Pemble made to the LUO.

**BOON DOCKS/SAARI CUP APPLICATION**

James Saari owner of Boon Docks has submitted a CUP application to Jim Baruth. Baruth stated the application was complete as of March 28<sup>th</sup>, 2011 when he received the check for the application fee.

The Commission set the public hearing date for May 18, 2011 at 6:30pm.

**VACANT POSITION OF THE PLANNING COMMISSION**

Robert Saxton has expressed his interest in being on the Planning Commission. The Commission will address it at the next meeting when Scofield is present.

**ANNOUNCEMENTS:**

Planning Commission Meeting – Weds. April 20<sup>th</sup> 2011 (7:00pm)

Regular Town Board Meeting – Tues. April 26<sup>th</sup> 2011 (7:00pm)

Planning Commission Meeting – Weds. May 4<sup>th</sup> 2011 (7:00pm) Steve Pemble will not be here.

**ADJOURNMENT:**

**Motion** made by Brian Hughes to adjourn the meeting. Seconded by Bruce VonHoldt, motion carried. Meeting adjourned at 7:56pm.

Respectfully Submitted

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*Shannon Skime, Township Clerk*

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*Steve Pemble, Chairman*