

MINUTES

Helga Township

Special Land Use Ordinance meeting

January, 25, 2022

Meeting called to order 6PM

Pledge of allegiance

Review current procedures –

Application for a variance shall be made by the property owner, or its authorized agent. On the Towns application form, be accompanied by the required application fee and escrow (if required), and must at a minimum, contain all of the following information.

- 1. The name and mailing address of all property owners of record, according to the county auditor's property tax records, within one quarter mile of the property which the application relates.**
- 2. The name of the applicant and of all owners of the property to which the application relates.**
- 3. The address and legal description of the property.**
- 4. The specific provisions of this ordinance from which a variance is requested.**
- 5. An explanation of the specific conditions and circumstances that give rise to the practical difficulties in strictly complying with the provisions of the ordinance.**
- 6. The application for a variance must be submitted to the land use administrator**
- 7. Notice- At least 10 days before the date of the hearing a notice shall be published in towns official newspaper.**

Recommendations for changes.

Apply the checklist with all new CUP and variance applications. Add it to the CUP application.

Next month review road policy. February 22nd @ 6pm.

Don Clay motions to adjourn, Harrison Hicks seconds. Meeting adjourned.