

Helga Township  
Board of Supervisors  
Minutes  
February 26, 2013

**PRESENT:** Don Clay-Chairman, Supervisors; Dale Berglund, Jeff Schussman, JoAnn Olson Hammerstrom, Treasurer-Jeanie Porter, Clerk-Sue Adkins

Meeting was called to order at 7:00pm. The pledge of allegiance was recited.

**APPROVAL OF PREVIOUS MINUTES**

Jan 22, 2013 (2) and February 19<sup>th</sup>, 2013 Board of Audit

**Motion** made by Don to approve, second by Jeff, approved

**CLAIMS LIST**

**Motion** made by Don to approve, second by Dale, approved

**TREASURER'S REPORT**

Treasurer presented report as of January, 2013

**Motion** made by Dale to approve, second by Mark, approved

**ROAD REPORT/UPDATE**

Don noted there have been issues and that Vogt has been missing plowing some of the roads and Don also had two letters of complaint regarding roads not being plowed. Don drove the roads and he could not get a hold of Dale Vogt so Wade Thoring was called. Dale Vogt also billed us for the roads that were not plowed and they were deducted from the bill.

**CEMETARY**

Sue had contacted Jean Williams who has been taking care of our lots. Noted that the cost was \$200 a year plus her cost per lot.

**TOWNSHIP WEBSITE**

Jeff Schussman said the website should be up and running soon after the deposit check is received by GoAskRob. Contact information should be on there in the next couple of days.

**SUPERVISOR POSITION**

Open position from Bob Kleinschmidt's resignation

**Motion** made by Don to appoint JoAnn Olson Hammerstrom, second by Jeff, approved

JoAnn took the oath and joined the board.

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**LAND USE ADMISISTRATOR**

**Motion** made by Jeff to appoint Don Clay as the interim LUA, second by Dale, approved  
Don had received a letter of subdivision from Rick Schulke and had forwarded to Planning Commission.

**PLANNING COMMISSION**

Resignation; Don read a letter from Steve Pemble resigning from the Planning Commission

**Motion** made by Don to accept the resignation, second by Dale, approved

Don asked the audience for anyone interested in the position, no response

Silas Hooker reported that the officers were appointed at the organization meeting, two new members have been appointed and hopefully someone steps up for the other vacant position. He also noted that the ReStore House meeting is coming up on March 4<sup>th</sup>.

**TOWN HALL RENTAL**

Wayne Hoff had submitted a letter to update the board about the hall. The letter was read by Sue Adkins-Clerk. The letter indicated a need for a ladder to be purchased; Wayne had gotten prices from three places, Home Depot, Mernards and L & M.

**Motion** made by Don to approve purchase of a 12' ladder at L & M fleet for \$249, Second by Jeff, approved

Don noted that the high efficiency furnace condensation caused a freeze up problem and Wayne is watching it.

**COMPENSATION**

Since Mark was absent this was-Tabled

**MEETINGS/TRAININGS**

Short courses: The clerk informed board of the dates for the Short Courses coming up and that there is a \$50 fee for each.

**Motion** made Don to pay the \$50 fee for all of the officers, second by Jeff, approved

LBE Training; Sue noted that the training is coming up and does require registration for Mark and Dale to attend

District Meetings coming up on the 18<sup>th</sup> in Hart Lake Twp and it is the 3<sup>rd</sup> Monday of the month

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Jeanie noted that the townships sign up to be the host

**RURAL FIRE ASSOCIATION**

Dale reported they had a meeting and discussed the Association of Rural Fire and the new group that they want to form. Exempt property would no longer be excluded in the group.

**DEPUTY CLERK and PLANNING COMMISSION SECRETARY**

There is a need for both a deputy clerk and a Planning Commission secretary.

**Motion** made by Don to run an ad for both the Deputy Clerk position and the Planning Commission Secretary, second by Jeff, approved

**CORRESPONDENCE**

MN Benefit Assoc Life Insurance association had sent a letter indication they were indorsed by the Association of Townships, would have to be a group plan, no interest

Hubbard County, information on the chloride

**CUP**

A member of the audience presented some information regarding a CUP from another township and litigation that occurred.

**PLANNING AND ZONING/ATTORNEY**

It was brought up by Silas Hooker that the board may want to authorize the Planning Commission to be able to contact the Township Attorney when they feel it is necessary.

**Motion** made by Don to authorize the Planning Zoning board has the right to contact the township attorney, Steve Bolton on questions that arise, second by Jeff, approved

Doug Crosby presented the board with a letter regarding the closed door meeting and a copy of an amendment complaint. Jeff recapped was has lead to the litigation.

**ROADS/GRAVEL**

Don had the 2013 gravel and chloride schedule showing 13.33 of gravel and 7.7 chloride. The question came up if the chloride was cost affective. Discussion ensued.

**Motion** by Jeff to forego the chloride and put 2 extra miles of gravel down instead, Seconded by JoAnn, approved

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**OFFICE**

Jeanie Porter mentioned that her husband has offered to donate lumber and he would put up shelving if desired. Also Don said that the file cabinet that we did not have a key for has been opened and can be re-keyed and moved into the office.

**Motion** made by Jeff to re-key the two file cabinets to match, Seconded by Dale, approved

**ADJOURNMENT**

**Motion** to adjourn made by Joann, Seconded by Dale, motion carried.  
Meeting adjourned at 8:10 pm.

Respectfully Submitted

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*Susan Adkins, Township Clerk*

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*Don Clay, Chairman*