

Helga Township
Board of Supervisors
Minutes
January 22, 2013

PRESENT: Don Clay-Chairman, Supervisors; Dale Berglund, Jeff Schussman, Mark Lawyer
Treasurer-Jeanie Porter, Clerk-Sue Adkins

Meeting was called to order at 7:00pm. The pledge of allegiance was recited.

APPROVAL OF AGENDA:

Motion made by Dale to approve, second by Mark, approved

APPROVAL OF PREVIOUS MINUTES

December 18, 2012 and January 7th, 2013

Motion made by Dale to approve, second by Mark, approved

CLAIMS LIST

Motion made by Dale to approve, second by Mark, approved

TREASURER'S REPORT

Treasurer presented report as of December. Discussed meeting with Irene Bright who has been hired by the township to go over the books. 2012 and 2011 are being worked on to get in balance

Motion made by Dale to approve, second by Mark, approved

ROAD ISSUES/UPDATE

Dale Vogt and Wade Thoring were the contractors that handled the recent ice storm and Don and Jeff had inspected the roads. It was discussed that the Hidden Oaks area has not been plowed out yet.

LAND USE ADMISISTRATOR

Update; Tabled

US Census; letter of request for permit information, Dale Berglund will take care of

PLANNING COMMISSION

Update; No news to report. Steve Pemble was in the audience and stated the next meeting should be cancelled

Motion made by Mark to cancel the next regular meeting, second by Jeff, approved

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CEMETERY ISSUES:

Update on Jean Williams; Tabled

Discussion held regarding the fees and the difference between resident and non-resident

TOWNSHIP WEBSITE

Jeff Schussman has checked with 3 different website administrators. Go Ask Rob (Rob Yuretich) came in with a bid of \$1500 to create the site, \$15 a month fee for updates and a \$40 renewal fee. It was discussed that the township would also be able to do the updates but it was suggested to have Rob do them in the beginning. He will be able to get it up and running in about a week and we will be able to use the township domain that we had previous. The board will also have email accounts set up through the site.

Motion made by Mark to go with the Go Ask Rob proposal and get it set up, second by Dale, approved

SUPERVISOR POSITION

Replace open position; tabled

Road supervisor; Don Clay volunteer to take over and noting that he has had experience in road work

Motion made by Dale for Don to be the Road Supervisor, second by Mark, approved

BANKING ARRANGEMENTS

Open signer on the account due to Bob Klinschmidt's resignation

Motion made by Jeff for Dale to replace Bob on the accounts at TruStar, second by Don, approved

A letter will be drafted to authorize Dale and remove Bob

ATTORNEY

Don Clay announced that Steve Bolton has been hired as the new township attorney and Steve was introduced. Steve, discussed his 25 years of experience as an attorney and that he has worked with Helga in the past and currently works with other townships as well. He discussed his fee of \$185 hour and asked if the residents had any questions.

BOOKKEEPING

\$700 fine for not electronically filing W2s in 2011; there has been no progress still waiting to hear about appeal on the fine. The fine is due Jan 28th.

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Motion made by Dale to continue to hold the check-discussion ensued

Motion made by Jeff to mail the fine now so that it is not late and if we get the appeal maybe get a refund, second by Mark, approved

It was also discussed that the previous board had indicated that there were some minutes that were missing. Don Clay has the list and it will be included with the minutes.

Also, Irene Bright is still working with the clerk and treasurer to balance out the discrepancies for the 2011 and 2012 books.

RURAL FIRE ASSOCIATION

Representative; there is an open seat for the township on the association.

Motion made by Mark to have Dale be the new representative, second by Jeff, approved

DALE DONAT PROPERTY ALIGNMENT

Dale was in the audience and discussed the situation. The alignment needs to be done to correct oddly shaped property lines. Hubbard County is requesting the township sign off on the form that Dale presented in order for him to continue the process

Motion made by Jeff to sign the form, second by Mark, approved

TOWN HALL RENTAL

Coordinator; We currently do not have anyone to organize the hall rentals. Don noted that Wayne Hoff and Olivia Hoff have volunteered to handle all of the aspects of the hall rental. He and Olivia will also volunteer to clean the hall. Don noted that Wayne or Olivia should come to the regular board meeting to give a report to the board on the rentals.

Motion made by Mark to have Wayne and Olivia be the representatives for hall rental, second by Dale, approved

The clerk will get Wayne and Olivia volunteer and rental forms

OTHER BUSINESS

HISTORICAL REGISTRY OF TOWN HALL

Andrea LeVasseur, was in the audience and presented information regarding having the town hall eligible for the Historical Registry. She explained that she has done work such as this previously as the archeologist for the Chippewa National Forest Service.

RESTORE HOUSE

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Representatives from the Restore House were in the audience and presented the board with information on their organization. They stated that they are in the process of purchasing a house at 51756 229th Ave for purposes of having a 9-bed facility for men.

Tabled until February's meeting to find out more details.

It was brought up that we will probably have to have the February Planning Commission meeting to discuss this.

Keys to Town Hall

Don brought up the fact that new keys can not be made for the hall because the blanks can not be found. He had a quote to have 2 new dead bolts and 10 keys made for the hall. It was noted that we would actually need 3 dead bolts.

Motion made by Jeff to have Don go ahead and have 3 dead bolts and 10 keys made, second by Mark, approved

Silas Hooker was in the audience and asked if he could have copies of the 2010, 2011, 2012 Board of Audit documents. Since 2012 is not done yet it will be later and discussed the cost of copies would be at .10 a piece.

Doug Crosby requested to have copies of the Township's insurance policy. It was stated that the copies would be .10 a piece.

Wayne Hoff mentioned that there is a YouTube video of the Nary School

Don Clay and Jeff Schussman brought up the fact that the safety deposit box should be inventoried. Don and Jeff will do that.

CORRESPONDENCE

Sue as clerk had received an email from Bob Hanson to confirm the LBAE meeting date. Since this date was approved earlier Sue will respond to confirm it with him.

ADJOURNMENT

Motion to adjourn made by Jeff, Seconded by Dale, motion carried.
Meeting adjourned at 8:33 pm.

Respectfully Submitted

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Susan Adkins, Township Clerk

Don Clay, Chairman