

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
September 24, 2013

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Joanna Olson- Hammerstrom, Dale Berglund, Mark Lawyer, Treasurer-Jeanie Porter, Clerk-Sue Adkins
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

CONSENT AGENDA

Minutes of August 27, 2013 Regular Meeting

Reviewed; **Motion** made by Don Clay to approve the minutes of 8/27/13, **Second** by Jeff Schussman, **Approved**

Reviewed; Minutes of September 4, Special Fisher CUP Meeting; Noted that Dale Berglund needs to be removed from attended. **Motion** made by Don Clay to approve the revised minutes with Dale Berglund removed and change to all 4 supervisor's that voted approved the CUP, **Second** by Mark Lawyer, **Approved**

Reviewed; Minutes of September 4, Special Cemetery Meeting; Noted that Dale Berglund needs to be removed from attended. **Motion** made by Don Clay to approve the revised minutes with Dale Berglund removed, **Second** by, Joanna Olson- Hammerstrom, **Approved**

Claims List for Approval/Net payroll list

Clerk noted that the check to the State Auditor is a pre-pay for new township accounting software. Also, the check to Cenex was because the delivery was before Oct 1 when the pre-buy could be used. Reviewed; **Motion** made by Don Clay to approve the claims list, **Second**, Mark Lawyer, **Approved**

Treasurers Reports:

Jeanie Porter, gave the report. **Motion** made by Don Clay to approve the treasurer's report, **Second** by Jeff Schussman, **Approved**

Town Hall Report:

Andrea gave us an update on the evaluation of the school. The State Historic Preservation office has determined that the school is eligible for the National Registry of Historic Places. They want to know more about why the schools were consolidated at such an early date. She hasn't found any leads. It was mentioned to ask people in the community if they have any information. She will be making another trip to the historical office with the documentation and it will be forwarded to the board for approval.

Motion made by Don Clay to approve reimbursement for Andrea's mileage in the pursuit of getting the school on the historic registry at the federal mileage rate, **Second** by, Joanna Olson- Hammerstrom, **Approved**

Wayne gave updates on the hall. He has been contacted by the Pioneer, they would like to do a story on the renovation of the Nary School. He mentioned the day of the picnic would be a good day for them to come and take some pictures. We could use some retro furniture for an area by the auditorium if anyone knows of some to donate. Don Clay announced that he had two donation checks for chairs for the auditorium. **Don Clay donated \$300 and George and Lavonne Clay donated \$300 towards the purchase of some chairs.**

The tentative day for the Christmas program is Saturday, December 15th. We will need volunteers for decorating putting bags together for the kids and people for the play. We need donations of some candy, popcorn balls and fruit for the bags. Also we need to find someone to be Santa Claus. This will be put on the website.

Regular Agenda

Cemetery Road Update:

Bruce Skipton was in the audience he mentioned he met with Steve Bolton and it took a little more than planned. He said that the environmental service department stated that the cemetery plat is now at 2.25 acres. The reorganizing

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that is being done will need a variance because it will now be less than the 2.25 minimum acres the county requires. Bruce will proceed with the variance process. Steve is working on a timeline.

Motion made by Don Clay to approve more time for Bruce to attend the variance meeting for the township and to pay the variance fee, **Second** by Jeff Schussman, **Approved**

Dirk Fisher CUP:

Dirk Fisher, was also in the audience and stated the county wants approval from the township for the administrative subdivision that he needs to do in order to get the parcel number. He turned in the certificate of survey that we needed.

Motion made by Don Clay to sign the administrative subdivision for Dirk Fisher, **Second** by Mark Lawyer, **Approved**

Road Update:

Don Clay noted that the Balsam Beach Rd was done. The company had completed filling in the cracks and it looks great. The 470th and 219th project that Gary Skime is doing will be done next week. He will spread straw and if there is a washout he will repair in the spring.

Land Use Report:

Jeff noted the IUP meeting coming up on Wednesday, Oct 2, is for James Baker. He wants to put his catering business in his unattached garage at his place. He spoke with Attorney Bolton and Mr. Bolton stressed the importance of doing the Finding of the Facts during a Land Use meeting so that we are providing the correct process. The Planning and Zoning members that were at the meeting discussed this process with the board. There is a need to get the applications to everyone timely and do the FOF. The Planning Commission and the chair position was discussed at length. The hearings need to be about the CUP instead about the ordinance. The discussion of a different chairman was discussed.

Motion made by Don Clay to dismiss Silas Hooker from the Planning Commission Board. Discussion ensued. **Motion Seconded** by, Joanna Olson- Hammerstrom , **Approved 4 to 1, Dale Berglund nay**

Whitetail Drive:

Don stated that the road and ditches are up to speck and he now needs the petition from the residents requesting the road to be taken over by the township. Tom Caspers and Kelly Johnson were in the audience and said they will get the petition. We will set a hearing date once the petition is received. The road is already in the plat so the right of way is not an issue.

Closed Meeting: A closed meeting will be set for Attorney/ Client regarding legal issues.

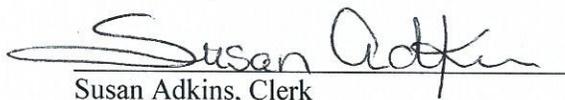
Up Coming Meetings: IUP 10/2, Picnic 10/5

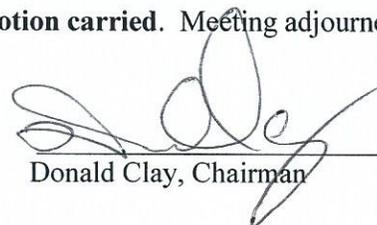
Display Board: Mark will get that up

Adjourn Meeting:

Motion to adjourn made by Don Clay, **Seconded** by Mark Lawyer, **motion carried**. Meeting adjourned at 8:10 pm.

Respectfully Submitted,


Susan Adkins, Clerk


Donald Clay, Chairman