

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
September 25, 2018

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; Brian Fulk, Jeanie Porter, Harrison Hicks, Branden Smith
Meeting called to order, 7:03 pm, Pledge of Allegiance recited

MINUTES:

Reviewed Minutes of Aug 28 Reg Meeting

Motion made by, Don Clay to approve the Regular meeting minutes of the Aug 28, 2018 Reg Meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Claims List:

Discussion on the Claims list/payroll -reviewed – Checks #9121-9154.

Motion made by, Don Clay to accept the claims list of 8/29/2018 through 9/25/2018, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report -Total Assets: \$342,820.01, outstanding checks of 5,733.07 and debt of 247,520.28.

Motion made by Don Clay to the approve September 25, 2018, Treasurer's report, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Land Use Report:

Crew Autobody CUP nothing new happening. Land use has been busy. Schulke will be having a CUP coming up.

Town Hall:

Roof is still leaking over the vents- will contact sub-contractor.

Motion made by Don Clay to allow Joanna Olson Hammerstrom to contact another roofing company if the current subcontractor cannot fix it, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Lilly Hadrava will be having a fall festival on Nov 3rd at the hall. There will be different vendors.

October 2nd, the board will meet with the Charter School. Troy Gilchrist will be able to do a contract. Wayne Hoff was at the meeting and said he is getting a room ready for their office. The school is planned to start next fall.

Road Report:

5 loads of gravel put on Timberview Dr. Roads were in good shape, except 510th & 498th get a lot of traffic. 498th will be graveled and sprayed next year. Brushing bid Shawn Irvine- \$7,200, for list of roads.

Motion made by Jeff Schussman to proceed with the bid from Brush Masters for 7,200, as per the list, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.** Need insurance

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CUPS:

Hegna, will have a certificate of survey at next meeting.

Motion made by Don Clay to have the CUP meeting for Kyle Schulke at 6:30 October 23rd before the regular meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Clerk/Deputy Clerk:

No new applicants. 2 people with interest in deputy clerk. Sue Adkins is willing to stay on if there is a deputy clerk. She would like to train them for all aspects of the job and assign duties.

Motion made by Don Clay to have current clerk appoint a deputy and an assistant deputy clerk and also pay mileage for the current clerk for special meetings and trainings and be able to assign duties, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Jeff Schussman noted we should keep the option open for other applicants. It is a very important position.

Road Policy:

A copy of the policy was reviewed before recording.

Ordinance:

Tabled

Job Descriptions:

Tabled

Shop for Grader:

The need to have a shop was discussed. We can still get footings in- we should do foam block. Don Clay will proceed in getting bids for a 36 x 60.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 7:57 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman