

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
September 27, 2016

PRESENT: Chairman-Don Clay, Supervisors; Jeff Schussman, Jim Lyle, Clerk-Sue Adkins, Deputy Treasurer-Teri Westin

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of August 23, 2016 regular meeting

Reviewed minutes of August 25, 2016 combined board and planning special ordinance meeting

Motion made by Don Clay to accept the meeting minutes of the August 23, 2016, regular meeting, **Seconded by** Jeff Schussman, **motion carried.**

Motion made by Don Clay to accept the meeting minutes of the August 25, 2016, special ordinance meeting, **Seconded by** Teri Westin, **motion carried.**

Claims List:

Claims list reviewed

Northern Paving submitted a bill for parking lot repair, \$4,500. Paramount Builders discussed that they would pay this. D&L Electric submitted a bill for parts for lights-should have been paid by Green Tech. Hubbard County submitted a bill for striping, it was discussed that we do not think it was done. Tabled-Don will call them, this will not be paid this month.

Paul Bunyan Telephone was discussed as far as switching to Gigazone and dropping the land line. Green Tech, the sign bill is in the claims- the sign is up and running but it needs to be wired to the other side yet. Paramount Builders came in cheaper than the bid. Northern Paving was \$6,000 more than bid because an oil material was used.

Motion made by Don Clay to have Sue check with Paul Bunyan Telephone regarding our phone and internet to see if we can switch to the Gigazone and drop the phone for a monthly savings, **Seconded by** Jim Lyle, **motion carried**

Motion made by Don Clay that we do not pay D & L Electric- this will be sent to Green Tech, we will pay Northern Paving's bill for \$4,500 but reduce Paramount Builders bill by \$4,500 due to the damage their subcontractor caused, **Seconded by** Jeff Schussman, **motion carried**

Motion made by Don Clay to accept the claims list of 8/27/16-9/27/16, **Seconded by** Jim Lyle, **motion carried**

Treasurer Report:

Teri Westin-Deputy Treasurer gave the treasurer's report.

Motion made by Don Clay to accept the September 27, 2016, Helga Township Treasurer's report as read, **Seconded by** Jim Lyle, **motion carried.**

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Road Report:

Dale Bunes was in the audience and discussed he has been done. Dirk Fisher's road is done and a letter of intent needs to be done to go ahead with their plat. Sue will send Fisher's a letter of intent for Whispering Pines Estate. Vogeltanz will be wanting in the future. M & R Sign's sent a bid for end of the road barricades.

JR, was in the audience and discussed putting in the barricades.

Motion made by Don Clay to order 8 barricades from M & R Signs \$2,196 plus freight, **Seconded** by Jim Lyle, **motion carried.**

Robert Smith, sent a letter regarding excessive noise, letter was read. He should contact the Sheriff.

Scott Pulzinski, sent a letter that he needs another culvert-discussion. We will not do anything at this time.

Ordinance:

A resolution was read regarding the ordinance.

Motion made by Don Clay to pass the resolution approving summary language for publication of the Helga Township Land Use ordinance, place summary in newspaper, record with the Hubbard County Recorder, Law library if allowed, Park Rapids library if allowed, and a copy will be available from the clerk, **Seconded** by Jim Lyle, **motion carried.**

Notary:

Teri was asked if she would be a notary for the township.

Motion made by Don Clay to have Teri Westin apply to be a notary, application cost, mileage, stamp, and recording fee, and hourly pay to do that, **Seconded** by Jim Lyle, **motion carried.**

Training:

A clerk election training is being offered, 10/5. We also need more election judges trained

Motion made by Don Clay to allow Sue to attend the clerk training in Lake George 10/5, including hourly wages and mileage, **Seconded** by Jim Lyle, **motion carried.**

Motion made by Don Clay to allow Sue to have 3 more election judges trained, including hourly wage and mileage, and training cost, **Seconded** by Jeff Schussman, **motion carried.**

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Hall:

The bathroom vent needs to be fixed. The garbage also needs to be taken care of. American Disposal will be called regarding pickup.

Motion made by Don Clay to have Jeff contact Gregg's Plumbing to fix the bathroom vent, **Seconded** by Jim Lyle, **motion carried.**

ADJOURN MEETING:

Motion to adjourn made by Don Clay, **Seconded** by Jeff Schussman, motion carried.
Meeting adjourned at 7:50 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman