

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
September 23, 2014

**PRESENT:** Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Mark Lawyer, Clerk-Sue Adkins, Jeanie Porter Treasurer

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**MINUTES:**

Supervisor's reviewed the minutes of August 26, 2014, Regular Meeting. There is a typo that needs to be changed, lime to line.

**Motion** made by Don Clay to approve the minutes of August 26, 2014, with the correction, Seconded by Jeff Schussman, motion carried.

**Claims List:**

Claims list reviewed.

**Motion** made by Jeff Schussman to approve the September 23, 2014 Claims list, Seconded by Don Clay, motion carried.

**Treasurer Report:**

Jeanie Porter gave the treasurer's report.

**Motion** made by Don Clay to accept the Treasurer's report for September 23, 2014, Seconded by Dale Berglund, motion carried.

**Land Use Report:**

Jeff Schussman said there were four building permits this month.

**Road Report:**

Don Clay had copies of an email from Kathy Ehrenstrom, regarding the culvert repair that has to be done. It was discussed that an apron could be put on.

**Motion** made by Jeff Schussman to have Don contact Gary Skime about putting an apron on the culvert and if the cost is not prohibitive, to have it done before fall, Seconded by Don Clay, motion carried.

**Town Hall Report:**

Wayne Hoff reported that the Ardahl church congregation did a lot of work inside and outside the hall. The south class room is now ready to use. Andrea LeVasseur updated everyone about the historical registry and the Legacy grants. She recommended applying for a grant to have a historic structure report done to assess what needs to be done to the building.

**Motion** made by Jeff Schussman to allow Don Clay to sign the application for the first Legacy grant, to do an assessment on the town hall, Seconded by Joanna Olson Hammerstrom, motion carried.

Tammy Rogers from the foundation group talked about the upcoming Fall Colors Bike and Ride on September 27<sup>th</sup>. She handed out some flyers that could be put up. She mentioned the need for people to donate cookies or bars for the event. She also mentioned that there are donation jars at the Becida Bar and the Backwoods. Joanna said she could check the jars for donations.

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**Elections:**

Sue Adkins supplied a list of election judges to be approved for the general election.

**Motion** made by Jeff Schussman to approve the list of election judges, Seconded by Mark Lawyer, motion carried.

Sue also requested approval for her and Jeannie Porter to attend the next Head Judge training in Park Rapids on Oct 30.

**Motion** made by Don Clay to approve Sue Adkins and Jeannie Porter to attend the Head Judge training on October 30<sup>th</sup>., Seconded by Jeff Schussman, motion carried.

There was discussion to set the date for the Board of Canvas for the elections.

**Motion** made by Don Clay to set the Board of Canvas as Wednesday, November 12, 7:00 pm., Seconded by Jeff Schussman, motion carried.

**CTAS Training:**

The State Auditor's office will be doing a CTAS training and Sue mention that she and Jeannie would like to host it at the town hall for 40 people.

**Motion** made by Don Clay to approve Jeannie and Sue to host the CTAS training at the town hall on October 8<sup>th</sup>, Seconded by Mark Lawyer, motion carried.

**Adjourn Meeting:**

**Motion** to adjourn made by Don Clay, Seconded by Jeff Schussman, motion carried. Meeting adjourned at 7:50pm.

Respectfully Submitted,

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Susan Adkins, Deputy Clerk

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Donald Clay, Chairman