

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
July 26, 2016

PRESENT: Chairman-Don Clay, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Clerk-Sue Adkins, Deputy Treasurer-Teri Westin

Planning and Zoning members; David Horn, Teri Westin, Brian Fulk;

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of June 28, 2016 regular meeting

Motion made by Don Clay to accept the meeting minutes of the June 28, 2016, regular meeting, **Seconded by Jim Lyle, motion carried.**

Claims List:

Claims list reviewed Checks # 8547-8569

Motion made by Jeff Schussman to accept the claims list of July 26, 2016, **Seconded by Don Clay, motion carried**

Treasurer Report:

Teri Westin-Deputy Treasurer gave the treasurer's report, total assets; 333,142.73. Treasurer position discussed.

Motion made by Jeff Schussman to accept the July 26, 2016, Helga Township Treasurer's report, **Seconded by Don Clay, motion carried.**

Land Use:

There were three building permits this month.

Road Report:

Storm damage; Don Clay and JR did seven hours each of cleanup. JR's time will be at \$50 an hour, Don Clay's use of bobcat, pickup and labor will be \$150 an hour.

There were two complaints from Ruth Soukup regarding grading 510th St after calcium chloride has been applied. There have been no complaints from other residents on that road.

The emergency procedure resolution from last meeting was read and signed as approved last meeting.

JR is finishing culverts and the mowing has been done.

Motion made by Joanna Olson Hammerstrom to except Don Clay's proposal of \$150 an hour and mileage and \$50 an hour for JR (GreenTech LLC), **Seconded by Jim Lyle, motion carried**

CUP:

We haven't heard anything else from Donat Repair.

Land Use Plan:

The plan that was approved last meeting was read and signed.

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Nary School/Town Hall:

Reviewed quotes for the bituminous work that was advertised -there were bids from three companies: Northern Paving Inc., Bemidji Bituminous, Knife River

Motion made by Jeff Schussman to accept Northern Paving Inc. (option 2) for \$53,600,

Discussion- there should be a completion date by September 1st,

Seconded by Don Clay, **motion carried.** Contract written and signed

Quotes for new roof- one received by Paramount Builders LLC- reviewed and discussed.

It should take 5 days- they should not be working August 9th-Primary. **Motion** made by Don Clay to accept the quote from Paramount Builders LLC for reroofing the school for \$29,400, time and material for roof decking will be replaced as needed, **Seconded** by Jeff Schussman, **motion carried.** Contract written and signed

Don will check with EcoLab about spraying for the swallows.

Insurance:

Add flagpole, lights and new sign to the insurance.

Motion made by Don Clay to allow Sue to put additional rider on the insurance for \$27,000 or 30,000 if cost effective for the flag pole, lights, and sign, **Seconded** by Jim Lyle, **motion carried.**

Levy:

Levy needs to be certified. General Fund; 83,000, Road & Bridge; 120,000, Fire; 34,000, Cemetery; 2,000, Town Hall; 25,000 for a total of \$264,000

Motion made by Don Clay to certify the levy, **Seconded** by Joanna Olson Hammerstrom, **motion carried.**

Demographics:

The 2015 demographics have been received and read: Population estimate; 1,433 and Household estimate; 535

Treebark – Timber Trail:

Tim Jackson was in the audience and presented the board with a petition to turn Timber Tail Drive into a township road and have the township remove the rocks and barricade between the West end of Timber Trail Drive and the East end of Treebark Drive. There was discussion on the origin of the barricade and what work needs to be done.

Fill dirt will be needed if anyone knows of some.

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Electrical and conduit:

Jeff received only one bid from D/L Electric for \$4,388.00, to put in electrical, conduit and breaker box for the parking lot for the lights and the sign. It came in under the approved ceiling from the last meeting. We just need the insurance.

Culverts:

There is another culvert that needs repair west on 500th Street that is smashed shut. That will be included in the repair JR is doing.

Ordinance:

We will proceed with the new draft ordinance- date was set for August 25th, 7:00 pm. A notice will be sent and published to inform all residents of a public meeting for the revised ordinance on August 25th at 7:00, and the draft ordinance will be available.

Motion made by Don Clay to allow Sue to print cards, labels and postage for the cards and to make copies of the draft ordinance, **Seconded** by Jeff Schussman, **motion carried**.

County Meeting:

Don and Jeff reported on the July 12th, meeting with the county regarding the 150' easement and subdivision issues.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, **Seconded** by Jeff Schussman, motion carried.
Meeting adjourned at 8:30 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman