

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
June 25, 2019

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Jeff Schussman, Joanna Olson Hammerstrom, Clerk-Sue Adkins, Terri Westin Deputy Treasurer
Planning Commission members; Jeanie Porter, David Horn, Harrison Hicks, Branden Smith
Meeting called to order, 7:04 pm, Pledge of Allegiance recited

MINUTES:

Reviewed Minutes of Reg Meeting, May 28, 2-Spl Road Mtgs 482nd ST 4/23 and Timber Trl from 5/28
Motion made by, Don Clay to approve the special 482nd St meeting minutes of April 23, **Second by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to approve the special meeting for Timber Trl Dr. meeting minutes of May 28, **Second by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to approve the regular meeting minutes of May 28, **Second by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Claims List:

Reviewed the Claims list/payroll -reviewed – Checks #. 9442- 9466. Question of invoice from JD Hansen.
Motion made by, Don Clay to approve the claims list of 5/29/2019 to 6/25/2019, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin read the report Total Assets: 280,614.56

Motion made by, Don Clay to approve the treasurer's report of June 25th, **Seconded by** Dale Berglund, by a show of hands, Unanimous yeas, **motion carried.**

Land Use Report:

Dirk Fisher and the sign owners were available to discuss the sign on Fisher's 13-acre property.

Motion made by, Don Clay to have a CUP hearing on 7/23, 6:45 PM if all paperwork and requirements are received by 7/2, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Jeff received call from Hubbard County Assessor's, regarding properties selling for more than the property value and asked about our permits.

Recessed: 7:32 Meeting recessed to continue with Timber Trail Dr meeting Reopened: 7:35

Motion made by, Don Clay to recess the meeting to continue with Timber Trail Dr meeting, **Seconded by** Jim Lyle, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to reopen the meeting, **Seconded by** Jim Lyle, Unanimous yeas, **motion carried.**

Town Hall:

Chair racks are needed and an ash tray- Harrison will research

Grant for windows- in process, mention of doing an energy audit as well

Fees: discussed and updated:

Motion made by Joanna Olson Hammerstrom to change rental fees to 1 room- \$75, 1 room and kitchen- \$100, downstairs- \$150, Auditorium- \$100, Whole Building- \$500 a weekend, **Seconded by** Don Clay, by a show of hands, Unanimous yeas, **motion carried.**

Windows Grant- \$500,000: need the quote from the window people, and engineer report, application is due July 27th

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David Horn, suggested we plan out the needs of the hall for the next 100 years just for the township and then we may have to think how much to put into building if we do not get the grant.

It was mentioned an energy audit should be done, there are grants out there for it. Joanna will check into it.

Nary Inc lease:

Lease will be changed; he is paid through June.

Motion made by, Don Clay to revise lease to Nary Inc, 2 classrooms upstairs for \$200 a month instead of 400, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Event Checks:

Checks for the Jumble Mart were made out to Helga Township instead of the event organizer.

Motion made by, Don Clay to deposit proceeds from the Jumble Mart that were made out to Helga Township's account and a check reissued to the organizer, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.** Except Jeff abstained

Road Report:

Gravel has started will be done soon. Chloride is done and looks good. Grading was discussed. A washout on 470th was fixed.

Speed Limit:

Resolution from last meeting to make Vinewood Drive speed limit to 20 MPH, was reviewed and signed

Motion made by, Don Clay to approve the resolution, **Seconded by** Dale Berglund, by a show of hands, Unanimous yeas, **motion carried.**

Maintenance Building:

Schummer Construction has started, waiting for the state to approve the floor drain.. Schummer Construction has given a quote to add water to the building.

Motion made by, Don Clay to approve having Schummer Construction run water to the building and adding a hydrant outside for 2,025, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Skating Rink:

No progress

Land Use Administrator:

Discussion on the position it cost \$6,128 a year and we took in \$3,613. Suggested that we pay \$100 a permit. Harrison Hicks said he would do it for \$100 a permit. Jeff said he would continue for another month while Harrison brushes up on the procedures. Hubbard County would have to be contacted. A resolution will be done next meeting.

Fee Schedule:

Discussion and update the Helga Township fee schedule.

Building permits stay: \$50 for up to 1000 sq' and .05 a foot for over 1000 sq'

Drive permit: \$50

Conditional Use Permit, Interim Use Permit, Variance, Zoning Amendment, Zoning Appeal: \$475

After the fact permit requests will be five times the permit fee.

Add Road Application permit for \$475 and remove the zoning appeal

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Motion made by, Don Clay to change the current fee schedule to add a Road Application fee for 475 and remove the zoning appeal fee, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Cemetery:

Need more lots marked and locate old ones.

Motion made by, Don Clay to have Branden Smith, locate and put in corners for cemetery lots at \$25 an hour and purchase 6 bags on concrete for the job, **Seconded by** Jim, Lyle, by a show of hands, Unanimous yeas, **motion carried.**

ADJOURN MEETING:

Motion to adjourn made by Don Clay, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.** Meeting adjourned at 9:01 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman