

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
June 26, 2018

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; David Horn-chair, Brian Fulk, Jeanie Porter, Branden Smith, Harrison Hicks
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed Minutes of May 22 Reg Meeting, P&Z & TB May 22 CUP meetings

Motion made by, Don Clay to approve the minutes of the May 22, 2018 Reg Meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to approve the minutes of the May 22 Dagestad CUP Meeting, **Seconded** by Dale Berglund, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, David Horn to approve the minutes of the Planning & Zoning May 22 Dagestad CUP Meeting, **Seconded** by Branden Smith, by a show of hands, Unanimous yeas, **motion carried.**

Claims List:

Discussion on the Claims list/payroll -reviewed – Checks #9073-9098. Bemidji Co-op reviewed
Motion made by, Don Clay to accept the claims list of 5/23/2018 through 6/26/2018, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report -Total Assets: \$217,470.65.

Motion made by Don Clay to the approve June 26, 2018, Treasurer's report, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Land Use Report:

There have been a few building permits. Schulke will be having a CUP coming up. The clerk is going through old CUP files to look for any unrecorded.

Town Hall Report:

The Heritage grant is in the works with thanks to Andrea. There is a leak in the new roof vent, contractor/subcontractor to look at it. Charter School moving forward, time to start talking contracts. The sump pump at the hall belonged to Wayne Hoff and the hall needs to purchase one.

Motion made by Don Clay to have purchase a new sump pump for about \$100, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Weed App:

There is an app available to identify weeds.

Motion made by Don Clay to approve Joanna Olson Hammerstrom to buy 6.99 app to identify weeds. **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**
Joanna Olson Hammerstrom abstained

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Road Report:

The chloride and gravel are down- looks good. Glenn Ball is coming on board as another equipment operator. 255th may need work next year because of frost boils. 470th has a couple rough spots. 219th has two big pot holes, patch needs to be put in. N end of 229th before 9 and a few other spots that need work.

Motion made by Don Clay to hire Brush Masters at \$160 hr for 8 hours to repair corner of Union Rd, 229th, Skyline Dr, a few other spots the township will supply the grass seed, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Pretzer Law:

Maria Pretzer was made a presentation to the board.

Motion made by Don Clay to employee Pretzer Law Firm and 200 her fee and 100 asst fee, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**
She will provide us with a retainer agreement.

Hegna:

Wes informed the board the CUP is close to being done.

Driveway Permit:

Jody Duff was at the meeting and was provided with paperwork.

Clerk/Deputy Clerk:

Mary Dufault introduced herself and expressed interest in the clerk position. Terri Anderson has also expressed interested. Potential clerks should be trained for elections.

Motion made by Don Clay to have the resignation and minutes attached to the original contract, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Motion made by Don Clay to have applicants come to the next meeting, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Road Policy:

Motion made by Don Clay to have the road policy special meeting July 24, 6:30 pm prior to the regular meeting, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Ordinance:

Tabled

Job Descriptions:

Tabled

Roads:

Motion made by Don Clay to have LUA gave legal descriptions for TraquilityDr. Tango Dr, and Terara Dr, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

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Posting:

Motion made by Don Clay to have Branden Smith remove the posting sign from Fugate's, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Hall yard:

Yard is getting rough with holes.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 8:16 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman