

Helga Township
Planning Commission Meeting Minutes
June 5, 2013

PRESENT: Mona Dagestad, Silas Hooker, Verlyn Skersick and Brian Hughes

Meeting was called to order at 7:07 PM. The pledge of allegiance was recited.

APPROVAL OF PREVIOUS MINUTES:

Motion by Brian to approve the May 1, 2013 meeting minutes with no changes, **second** by Verlyn and **approved**

Appeals Process:

Silas stated that the Township Board asked at the last township meeting (May 28, 2013) that we work on the appeals process. The current process is that the Township Board receives, reviews and either approves or denies all applications, if an application is denied the applicant can appeal that decision with the Township Board of Appeals and Adjustments. However, the Board of Appeals and Adjustments is currently the Township Board.

We determined that it would be a better process to have the Planning Commission, receive the applications, review them, hold public hearings when necessary and make decision. The decision would be appealable to the Board of Appeals and Adjustments, which is the Township Board.

Verlyn made a **motion** that the Planning Commission be given the power to receive applications, review them, hold public hearings when necessary and make *the* decision *which may then be appealed with the Board of Appeals (Township Board)*, **second** by Silas and **approved**.

Appeals Procedure:

Silas will bring copies of past procedure for appeals to our next meeting for us to review.

Land use Map:

Motion made by Mona that the Township Board approve up to \$50.00 to be spent on a specific Land Use Map (approx. 24" X 26.5") that clearly indicates the zoning areas, **second** by Brian and **approved**.

Agenda topics tabled until our next meeting (July 3, 2013)

- Interim Use
- Redefine Class A Home Occupations
- Consider language regarding site inspections

Next meeting is Wednesday, July 3, 2013(7PM) Helga Town Hall.

ADJOURNMENT:

Motion to adjourn by Mona, **second** by Brian, **approved** at 9:32 PM

Respectfully submitted by:

Mona Dagestad 7-5-13
Mona Dagestad Date

Silas Hooker 8-7-13
Silas Hooker Date