

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
June 25, 2013

PRESENT: Don Clay-Chairman, Supervisors; Dale Berglund, Jeff Schussman, Joanna Olson- Hammerstrom, Mark Lawyer, Treasurer-Jeanie Porter, Clerk-Sue Adkins

CONSENT AGENDA

Minutes of May 28, 2013 Meeting

Discussion of two corrections, bid from JD Hanson should read \$9150.00 and crushing should read Jim Hanson

Motion made by Don Clay to amend the minutes with corrections of bid for \$9150. and crushing should read Jim Hanson, **Second** by Dale Berglund, **Approved**

Claims List for Approval/Net payroll list

Reviewed; **Motion** made by Don Clay to approve, **Second** by Jeff Schussman, **Approved**

Treasurers Reports:

Jeanie Porter, gave the report

Road Update:

Don Clay gave a road report; Don noted that roads are muddy from gravel that did not meet spec. Mark Sand and Gravel is correcting and covering the cost to make it good.

Land Use Report:

Jeff Schussman reported that there were 9 building permits in June; agricultural use and garages no houses or additions

Planning & Zoning Report:

Mona Dagestad reported that they have met and have discussed the appeals process and asked when it should be reported to board. P & Z requested \$50 to create a land use map. Jeff commented that a smaller copy should be made that can be placed on the website.

Motion made by Don Clay for Planning & Zoning be allotted up to \$50 to create a Land Use Map, **Seconded** by Jeff Schussman, **motion carried**.

They have checked with other township on their ordinances. Silas commented on the appeals process and how it was in the 2005 ordinance. It was brought up that at the annual meeting a motion was made and approved to table any changes to the ordinance until the next annual meeting. Mona will get copies of their updates made. It was asked that a supervisor attend the P & Z meetings. Don will attend the July 3rd meeting.

Ditch Mowing:

Don noted that last year Ray Ball did it for \$3650 and there are not many others available. Ray has 24 townships. He will do it this year for the same cost the last part of July.

Motion made by Don to accept Ray Ball's quote to do the ditch mowing for 2013 at the same cost as last year of \$3650. **Seconded** by Joanna Olson-Hammerstrom, **motion carried**.

Lawn Mowing:

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
June 25, 2013

The school and cemetery mowing needs to be done. Don Clay did it since last meeting. He has received a bid from Schultz Lawn Service that is located in the township to do the cemetery for \$125 and school \$140 on a will call basis. **Motion** made by Jeff Schussman to have Schulz Law Service, to do the mowing. Seconded by Joanna Olson-Hammerstrom, motion carried.

Town Hall Report:

Wayne gave updates on the historical determination and rentals and renovation. Wayne requested funds to renovate the upstairs to make it more suitable for rentals. Discussion of putting notice for volunteers. **Motion** made by Don Clay for Wayne to use up to \$1500 for painting renovations upstairs and if funds are still left to paint the paneling in the hall down stairs. **Seconded** by Joanna Olson-Hammerstrom, **motion carried**. Rain is running in through the coal shoot. Don and Dale will look at what to do to seal the coal shoot.

Cemetery:

Cemetery lot has been sold and Don Clay and Sue Adkins will get deed it notarized.

Correspondence:

Park Rapids Fireworks, donation request. Embridge, update. Headwaters Science center, donation request. Norbord, ash on Schulke farm notice. Lake Plantagenet Land Owners Assoc., thank you. IRS, notice account has been corrected.

Upcoming Meetings:

Assoc. meeting, Jeannie and Joanna will attend, July 15th. Regular Board meeting July 23. Planning and Zoning meeting July 3.

Other Business:

Postage;

Sue Adkins-clerk requested to have a check drawn in the amount of \$92 for postage stamps. **Motion** made by Don Clay to approve Sue Adkins to issue a check for \$92 for the purchase of postage stamps. Seconded by Jeff Schussman, motion carried.

Whitetail drive:

Kelly Johnson and Tom Kasper requested to be put on a future agenda to have Whitetail Drive established as a township road. They presented history of the request and there was discussion. The town board will have a special meeting and will meet at 6:00 to review Whitetail Drive on July 23 prior to the regular board meeting.

Discussion on Tweenten and communication with the board and the zoning board.

Discussion on 9/13/11, Previously closed meeting. Transcript and audio was available and it was mentioned it should be put on the website also.

Discussion on the building permits to clarify the procedures.

Discussion on other items that were previously tabled and their status and letters in litigation.

Adjourn Meeting:

Motion to adjourn made by Don Clay. Seconded by Jeff Schussman, motion carried.

Meeting adjourned at 8:40 pm.

Respectfully Submitted,

Susan Adkins, Deputy Clerk

Donald Clay, Chairman