

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
June 24, 2014

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Joanna Olson Hammerstrom, Mark Lawyer, Treasurer-Jeanie Porter, Clerk-Sue Adkins

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of May 27, 2014, Regular Meeting.

Motion made by Jeff Schussman to approve the meeting minutes from May 27, 2014. Seconded by Don Clay, **motion carried**.

Claims List:

Claims list reviewed. **Motion** made by Don Clay to approve the Helga Township Claims list of 6/24/2014. Seconded by Joanna Olson Hammerstrom, **motion carried**.

Treasurer Report:

Jeanie Porter gave the treasurer's report. **Motion** made by Don Clay to approve the treasurer's report. Seconded by Joanna Olson Hammerstrom, **motion carried**.

Land Use Report:

Jeff Schussman gave a report commenting that it has been fairly quiet. Three building permits this month and a non-conforming lot issue. It was asked if anyone in the audience had comments, there were none.

Town Hall Report:

Wayne Hoff reported that the insulation is done and you can already tell the difference. The false wall was removed at the stairway. There would be room now for handicap accessibility in the future. Wayne will check with Hubbard County concerning a grant. Historical registry still ongoing. Checking into nonprofit organization and getting supporters.

Road Report:

Ruth Soukup was in the audience concerning the gravel truck traffic on 510th ST. Calcium chloride was discussed for the road. Kelly Johnson from Whitetail DR has requested to have their mail boxes on CR 98 moved to Whitetail.

Motion made by Don Clay to let the residents of Whitetail DR move their mailboxes onto Whitetail DR from CR 98. Seconded by Jeff Schussman, **motion carried**

The clerk will send a letter to Kelly approving the mailbox move with the current swing away arms that they have.

Assessor:

David Johnson, reported that the state has requested a change in the way parcels are assessed by developing a 5 year plan. This changed the way in which the tax exempt parcels are done. Because of this change he is proposing a new contract for 2015 assessment. **Motion** made by Mark Lawyer to approve the proposed contract at \$12,325, with a 1% raise each year. Seconded by Don Clay, **motion carried**.

Property Split:

Doug Miller, made a request to split a 20 acre parcel off from a current 50 acre parcel on 500th ST.

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Motion made by Don Clay to approve the Administrative Subdivision for Doug Miller for the 20 acre parcel split. Seconded by Joanna Olson Hammerstrom, **motion carried.** Subdivision was signed.

Printer:

Don Clay brought up that we should get a new wireless printer for the office. Discussion that we need a different one. **Motion** made by Don Clay to approve the purchase of a new wireless, black only printer, scanner and fax for up to \$750. Seconded by Joanna Olson Hammerstrom, **motion carried.**

Chairs:

There was discussion that we should get more of the chairs that match the ones up stairs.

Motion made by Don Clay to approve the purchase of 25 more padded chairs for up to \$550. Seconded by Jeff Schussman, **motion carried.** Wayne will get the chairs.

Elections:

The clerk requested to train 6 judges, to have an alternate if needed. We are in need of one more judge.

Motion made by Don Clay to approve training 6 election judges, to have an alternate judge available. Seconded by Mark Lawyer, **motion carried.**

Wayne will get booths down for election. 3 supervisor positions are open and filing starts July 29th through August 12.

Derek Seitz Entrance:

Joanna brought up that there has been a complaint regarding the Seitz entrance not being completed and he is driving in the right of way. It was suggested that the sheriff's office should be contacted, it is a public safety issue. **Motion** made by Don Clay that he will contact Hubbard County Sheriff's office concerning the road issue on Derek Seitz property, if the Sheriff has no luck than we will draft a letter explaining the safety issue to Seitz, Seconded by Jeff Schussman, **motion carried.**

Litigation:

It was asked if there was an update on litigations. There is nothing new to report.

Road Conditions:

It was asked if there was road damage from flooding. There hasn't been damage just muddy roads. But if we do we can apply for reimbursement.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jeff Schussman, **motion carried.**

Meeting adjourned at 8:15pm.

Respectfully Submitted,

Susan Adkins, Deputy Clerk

Donald Clay, Chairman