

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
May 22, 2018

**PRESENT:** Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins  
Planning Commission members; David Horn-chair, Brian Fulk, Jeanie Porter, Branden Smith  
Meeting called to order, 7:07 pm, Pledge of Allegiance recited

**MINUTES:**

Reviewed Minutes of April 24 Reg Meeting, May 1 Road meeting- Date corrected

**Motion** made by, Don Clay to approve the minutes of the April 24, 2018 Reg Meeting, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

**Motion** made by, Don Clay to approve the minutes of the May 1, 2018, road Meeting with date correction, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

**Claims List:**

Discussion on the Claims list/payroll -reviewed – Checks #9051-9072.

**Motion** made by, Don Clay to accept the claims list of 4/25/2018 through 5/22/2018, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

**Treasurer Report:**

Terri Westin gave the treasurer's report -Total Assets: \$205,736.70.

**Motion** made by Don Clay to the approve May 22, 2018, Treasurer's report, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

**Land Use Report:**

There have been a lot of building permits. There was discussion on the original CUP for Fisher's storage

**Town Hall Report:**

Andrea was in the meeting and reported on the grant for new hall windows. We are getting bids for the windows; so far one for about 120,000. There was discussion on ceiling tiles and electrical. There were also two bids for water mitigation, Orlin Lauderbaugh- \$30,000 and Brush Masters- \$11,065. Portable toilets at the hall discussed.

**Motion** made by Don Clay to have portable toilets as we did last year outside the hal, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

**Hegna:**

CUP is progressing

**Road Report:**

There was a frost boil on 255<sup>th</sup> S of 470<sup>th</sup>, things are drying out. Cat will be here to do training on the new machine for grading. Chloride is coming soon.

Bid of Gravel at \$11.5 a yard from Dale Bunes who was at the meeting.

**Motion** made by Don Clay to have Dale Bunes provide 3.1 miles of gravel for 229th, Vinewood, 470<sup>th</sup> W of 219, 500<sup>th</sup> St E of 98, plus about 10 truckloads of spot gravel Union, and 255<sup>th</sup>, for \$32,752. **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
May 22, 2018

**Plantagenet Bay Estates:**

Plat was signed at meeting.

**Township Assessor:**

David Johnson attended the meeting and contract status was discussed and determined current contract is still in effect. Wes' resignation will just be attached to contract.

**Motion** made by Don Clay to have the resignation and minutes attached to the original contract, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

**Mowing:**

Weiss Mowing & Plowing bought out Ray Ball and presented a quote for the same as Ray Ball had for \$3,600 for one cut. He will provide insurance and Ray is helping him this year.

**Motion** made by Don Clay to have Weiss Mowing provide the mowing for this year at \$3,600, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

**Clerk Position:**

Sue Adkins notified the board that she will be working for about another year but will work with a new person to train them. Advertising will be done if we can't locate someone.

**Road Policy:**

This will be reviewed at the next meeting, a requirement for a legal description for any new road needs to be included. Will set a date for public meeting next meeting.

**Ordinance update:**

Sign and signs on buildings should be added

**Training:**

Mat training in June-no interest

**Correspondence:**

Township Association Membership cards handed out. Currie & Routh Attorney literature.

**Old Documents Resolution:**

A resolution was signed for disposal of old obsolete firebox documents. Old CD and bank statement paperwork.

**Motion** made by Don Clay to accept the resolution R0522201801, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

**Mowing:**

Grave stones at the cemetery should be looked at. Branden presented a bid for mowing; cemetery \$150, hall \$175

**Motion** made by Don Clay to have Branden Smith mow the cemetery at \$150 and Hall at \$175 same as last year, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried Joanna Olson Hammerstrom abstained**

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
May 22, 2018

**Motion** made by Don Clay to have Branden Smith repair items from the road tour at \$65 an hour, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**  
**Joanna Olson Hammerstrom abstained**

**Flags:**

Flags were ordered in order to receive before Memorial Day

**Motion** made by Don Clay to approve the purchase of the flags, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

**ADJOURN MEETING:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 8:30 pm.

Respectfully Submitted,

---

Susan Adkins, Clerk

---

Donald Clay, Chairman