

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
April 24, 2018

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; David Horn-chair, Brian Fulk, Jeanie Porter, Branden Smith, Harrison Hicks
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed Minutes of March 27 Reg Meeting, April 13 LBAE meeting.

Motion made by, Don Clay to approve the minutes the March 27, 2018 Reg Meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to approve the minutes of the April 13, 2018, LBAE Meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Claims List:

Discussion on the Claims list/payroll -reviewed – Checks #9029-9050. Check 9029 on the list is Voided.

Motion made by, Don Clay to accept the claims list of 3/28/2018 through 4/24/2018, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report -Total Assets: \$242,567.62. The statements are not as easy to read as the previous bank.

Motion made by Don Clay to approve April 24, 2018, Treasurer's report, **Seconded** by Dale Berglund, by a show of hands, Unanimous yeas, **motion carried**

Land Use Report:

There is a CUP application from Earl Dagestad Jr. for Donat's old shop. AT & T request-no foot print change. Will wait for them to call. There were a couple building permits.

Motion made by Don Clay to have CUP meeting, May 22, 2018, 6:30 prior to the regular meeting, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

There was a note from Wes Hegna that he is still working on the CUP.

Town Hall Report:

Rentals are getting busy. Might have them clean more often. JoAnn will meet with Andrea about grants.

Noxious Weed:

Joanna Olson Hammerstrom gave a report of the meeting. We have maps of affected areas with Leafy Spurge and Wild Parsnips and a list of contractors. Chemicals don't seem to be working

Motion made by Don Clay to Joanna Olson Hammerstrom obtain supplies and helpers at \$20 an hour to burn the weeds, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

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Road Report:

Grading has started- we need rain. Been getting calls about 500th Street East of County 98, for calcium chloride, we could do half a mile.

Motion made by Don Clay to add .5 mile on 500th St for Calcium chloride, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**. A letter of approval was also signed for the county.

Don Clay had a list of trees and signs that need to be taken care of. There are still supplies for signs.

Motion made by Don Clay to have Branden Smith perform this work at \$65 an hour, with his tools and mileage, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Motion made by Don Clay to reschedule the annual road tour for Tuesday, May 1, 5:30 meet at the hall. **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Short Course:

Joanna Olson Hammerstrom, gave a report on training attended, they received some sample contracts, LBAE, and meeting policies, insurance and legislative updates (4000 bills introduced). There was also a lot of information on roads with statute information, and maintenance.

Brushing:

Ray Ball has retired and has sold his business to Josh and Judy Weiss. Knutson brushing also sent a letter of interest. Don will contact them both. tabled till next meeting

496th:

Kathrine Ehrenstrom was in attendance to discuss the turn around on 496th Street. The possibility of a cul-de-sac was discussed. Ehrenstrom proposed to clean out the turn around themselves instead of creating a cul-de-sac. They provided pictures and diagrams of a solution. The board will stop during the road tour to discuss it, and the Ehrenstrom's will place markers. They said they were strongly against a cul-de-sac.

Hegna:

Discussion on the CUP and right of way on 470th. Further research needs to be done at a later date about the amount of right of way deeded. There are a few properties involved and costs.

Township Assessor:

Wes Hegna dropped of a letter of resignation from our contract as our Township Assessor. We have a list from Hubbard County of all of the township assessors. Hubbard County can come to a meeting to interview new assessors.

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Elections:

Election judges will be needed.

Motion made by Don Clay to have 5-8 elections judges at \$15 an hour and mileage to Park Rapids if needed for training, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Employee Handbook:

Sue Adkins has been reviewing samples from others. tabled

Road Policy:

Discussion- on adding cul-de-sacs to the road policy. We have a copy of an appendix that should be added. We need fire truck and bus turn around. Copies will be made available with changes for next meeting.

Ordinance update: tabled

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 8:37 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman