

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
April 26, 2016

**PRESENT:** Don Clay-Chairman, Supervisors; Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Clerk-Sue Adkins

Planning Commission members; David Horn, Brian Fulk, Teri Westin

Meeting called to order, 7:03 pm, Pledge of Allegiance recited

**MINUTES:**

Reviewed minutes of March 22, 2016 regular meeting, March 29, 2016 Road Tour meeting, April 14, 2016, Special Combined Planning & Zoning and Board of Supervisors Ordinance meeting

**Motion** made by Don Clay to accept the meeting minutes of the March 22, 2016 and the March 29, 2016 Road Tour, **Seconded by** Dale Berglund, **motion carried.**

**Motion** made by Don Clay to accept the minutes of the April 14, 2016 Special Combined Meeting of Supervisors and Planning Commission, **Seconded by** Jim Lyle, **motion carried.**

**Motion** made by David Horn to accept the minutes as written of the April 14, 2016 Special Meeting, **Seconded by** Teri Westin, **motion carried.**

**Claims List:**

Claims list reviewed Checks # 8478-8506

Nortrax bill was discussed and is a billing mistake, Jeff is handling it

**Motion** made by Don Clay to not pay Nortrax on claim 8504 for \$3436.68, **Seconded by** Joanna Olson Hammerstrom, **motion carried.**

Postage: The claims include a check for the clerk to buy postage stamps

**Motion** made by Don Clay to pass the requirement for postage for the clerk, **Seconded by** Joanna Olson Hammerstrom, **motion carried.**

**Motion** made by Don Clay to accept the claims list, **Seconded by** Jim Lyle, **motion carried.**

**Treasurer Report:**

The Treasurer was absent so the clerk provided the treasurer's report prepared by the treasurer; the date was corrected.

**Motion** made by Don Clay to accept the April 26, 2016, Helga Township Treasurer's report, **Seconded by** Jim Lyle, **motion carried.**

**Road Report:**

Most of the frost is out, 496th fell apart a bit.

Dale Bunn was in the audience and said he could provide this year's gravel for \$11 a yard (Class 5 blend) that is dressed, graveled, watered, packed and shaped the same as last year: 480<sup>th</sup> 2 miles, 460<sup>th</sup> .3, Union Rd 3 miles, 510<sup>th</sup> St West of Union .5 miles, 510<sup>th</sup> St West of Co 98 1 mile, 500<sup>th</sup> St West of CO 98 1 mile, North Plantagenet access for .13, Upper Necktie River Rd East of 36 .5 miles. A quote was also received by JD Hanson that was more. 470<sup>th</sup> Street East of 36, also needs some fill/class two (screened) in there that would be \$9 a year for one mile. 8.8 total miles

Jeff had received a quote from JD Hanson that was more.

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**Motion** made by Joanna Olson Hammerstrom to accept the 7.8 miles of class 5 at \$11 and 1 mile class 2(3) at \$9 by Dale Bunes, **Seconded** by Jim Lyle, **motion carried**.

**Culverts:**

JR is doing the work on the culvert repair on 265<sup>th</sup> ?, Skyline Dr, 496<sup>th</sup>, 498<sup>th</sup>, 2 on Union Road, and 510 St needs to be cleaned out. Ditching also needs to be done on Vinewood.

**Motion** made by Don Clay to fix the culverts on Union Rd, 510<sup>th</sup> culverts cleaned, 498<sup>th</sup>, 496<sup>th</sup>, Skyline, at \$90 an hour, **Seconded** by Jim Lyle, **motion carried**.

**Motion** made by Don Clay to have JR (Green Tech LLC) to do ditching on East side Vinewood Rd on the curve, \$90 an hour, **Seconded** by Joanna Olson Hammerstrom, **motion carried**.

**Clearing & Grubbing:**

Gary Skime was in the audience - we will need new insurance. Clearing and grubbing needs to be done, he will clear and grub the east side of the school for the parking lot and clearing and grubbing the west side of the school where the trees have been removed and he will gather the black dirt and disperse it on the school property where needed and burn and bury remnants at \$125 an hour.

**Motion** made by Don Clay to accept the Gary Skime contract for the work to start about April 4<sup>th</sup> and completed by April 30<sup>th</sup>, 2016, **Seconded** by Jim Lyle, **motion carried**.

**Ordinance Meeting:**

There are some things still not clear in the new wording.

**Motion** made by Don Clay to hold a combined Planning and Zoning and Board meeting April 14<sup>th</sup>, 7:00, to go over the draft ordinance, **Seconded** by Jeff Schussman, **motion carried**.

The draft letter to Hubbard County was reviewed and will be worked on.

**Motion** made by Don Clay to have the corrections as discussed formed into our letter and be sent off, **Seconded** by Jeff Schussman, **motion carried**.

**Fire:**

Dale attended the last meeting and it was an informational meeting. They handed out a 20 year plan. The way the fees are calculated have changed and being worked out.

**Legal Short Course:**

Training on April 21, 2016, Don will go.

**Motion** made by Jeff Schussman to have Don Clay go to the legal short course April 21, 2016 in Burnsville and the town board will give him reimbursement for mileage and a hotel room

**Seconded** by Joanna Olson Hammerstrom, **Amended** by Jeff Schussman to have Don Clay go to the April 21, 2016 legal short course in Burnsville and be reimbursed for travel and accommodations and food, **Seconded** by Joanna Olson Hammerstrom, **motion carried**. Don Clay abstained

**Propane:**

The difference in cost was discussed for propane from Cenex and a proposal from Lakes at .85 for a year and two tanks that would be delivered for \$40.

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**Motion** made by Don Clay to go to Lakes Gas for new tanks and install, **Seconded** by Joanna Olson Hammerstrom, **motion carried**.

**Legal Short Course:**

A check for the legal short course before we meet again

**Motion** made by Jeff Schussman to cut a check for the legal short course fee of \$50, **Seconded** by Jim Lyle, **motion carried**.

**LBAE meeting is April 20<sup>th</sup>.**

Jim, Dale and Joanna can attend.

**Road Tour will be March 29<sup>th</sup>.**

We will need to take two vehicles

**ADJOURN MEETING:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jim Lyle, motion carried.

Meeting adjourned at 8:32 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman