

Helga Township
Board of Supervisors
Minutes
April 23, 2013

PRESENT: Don Clay-Chairman, Supervisor's; Dale Berglund, Jeff Schussman, Mark Lawyer, Joanna Hammerstrom, Treasurer-Jeanie Porter, Clerk-Sue Adkins

Meeting was called to order at 7:00 pm . The pledge of allegiance was recited.

CONSENT AGENDA:

1. Minutes of March 26, 2013 Meeting

Motion made by Don Clay to approve, **Second** by Mark Lawyer, **Approved**

Minutes of April 11 LBE, 2013 Meeting

Motion made by Don Clay to approve, **Second** by Mark Lawyer, **Approved**

2. Claims List for Approval/Net payroll list

Motion made by Don Clay to approve, **Second** by Dale Berglund, **Approved**

3. Treasurers Reports:

Jeanie Porter, read the report

Motion made by Don Clay to approve, **Second** by Joanna Hammerstrom, **Approved**

4. ROAD UPDATE

Don Clay gave a road update, roads have been done but are full, Union Rd needed to be scooped out. 500th St E of CR 36 has been under water, Brent Hadrava has a frost boil and culvert problem on his road, 460th ST, Mark was told is impassable-it is up for gravel this year. 219th the culvert needs to be looked at and can be done at the Road review that needs to be done. Board decided to have road review on Tuesday, May 7th, at 6:00, starting at the town hall.

Don had received an email from Bob Smith regarding wanting chloride on 229th; but as discussed earlier chloride is not being done this year because more graveling was added instead.

5. TOWN HALL REPORT

Wayne Hoff gave a town hall report, more rentals coming in-website is helping. Have Brackets for serving counter. Andrea is still working on Historical certification. Don mentioned that Wayne should get the water tested through the MN Dept of Health.

Brad Nelson gave information on the lead. He teaches a RRP class to certify people how to manage any lead in a building. The class is a one day class for \$195 to certify someone to manage. Wayne said he would be willing to do the class.

There are different ways to remove any potential lead and the cost is very different depending on the process. A lead risk assessment for the upstairs could cost approximately \$400 to note which surfaces contain lead and are hazards.

Motion made by Don Clay to have a combination lead inspection/risk assessment done for the upstairs, **Second** by Mark Lawyer, **Approved**

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Eco Lab said they can spray twice a year for \$350 each treatment to take care of the insects in the building. He said that should take care of the bugs.

Motion made by Jeff Schussman to accept the bid for Eco Lab come in twice a year to spray for \$350 each time, **Second** by Don Clay, **Approved**

TOWNSHIP WEB SITE:

Up and running and looks good. Web hosting is paid up through June and then we can get the software.

GRADING CONTRACTS:

Don had two bids for the grading contract. Gladden and Bob Platt. Contracts were reviewed

Motion made by Don Clay to accept Bob Platt's bid for grading/plowing, **Second** by, Mark Lawyer, **Approved**

CUP UPDATES:

Restore House- Appeal has been cancelled

SNOWPLOWING IF TOWNHALL:

As discussed at the last meeting a resolution was presented for Don Clay to snowplow the town hall parking lot. Don abstained from the discussion. Dale read the resolution and affidavit.

Motion made by Jeff Schussman to approve the resolution, **Second** by, Mark Lawyer, **Approved**. Don abstained

EXPENSE REIMBURSEMENT:

Tabled

WEED TRAINING:

Don and Mark attended training. An inspection is scheduled

DEPUTY CLERK:

Sue Adkins-clerk announced that Laurie Schummer the clerk from Farden Township has agreed to be the new Deputy Clerk

LAND USE ADMINISTRATOR:

Don read a letter from Doug Crosby, regarding Don Clay being the LUA.

Don clay gave a letter of resignation as the Interim Land Use Administrator because of the conflict of interest.

Motion made by Joanna Olson-Hammerstrom to accept the resignation, **Second** by, Mark Lawyer, **Approved**. Don abstained

Discussion on who will be LUA.

Motion made by Joanna Olson-Hammerstrom to appoint Jeff Schussman as the Interim Land Use Administrator, **Second** by, Don Clay, **Approved**. Jeff abstained

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CORRESPONDENCE:

Letters discussed; Northern Twp, Rural Fire Assoc, Bemidji Twp

PLANNING COMMISSION UPDATE:

Silas gave an update on the meeting. Fee Schedule discussed. Silas also asked for guidance on how the board would like the planning commission to proceed with the ordinance.

Motion made by Don Clay to lower the Land Use Permit from \$150 to \$50, **Second** by Mark Lawyer, **Approved**

Land Use map discussed; it was discussed that the map on the meeting room hall will be the map.

ADJOURNMENT

Motion to adjourn made by Don Clay, Seconded by Jeff Schussman , **motion carried.**

Meeting adjourned at 9:35 pm

Respectfully Submitted

Susan Adkins, Township Clerk

Don Clay, Chairman