

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
March 27, 2018

**PRESENT:** Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Terri Westin, Clerk-Sue Adkins  
Planning Commission members; David Horn-chair, Brian Fulk, Terri Westin, Branden Smith  
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**MINUTES:**

Reviewed Minutes of February 27 Reg Meeting, February 27 P & Z CUP and Board CUP meetings, and review March 13 Annual meeting.

**Motion** made by, Don Clay to approve the minutes the February 27 Reg Meeting, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried.**

**Motion** made by, Don Clay to approve the minutes of the February 27, 2018 CUP Meeting, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

**Motion** made by, David Horn to approve the minutes of the February 27, 2018 CUP Meeting, **Seconded by** Brian Fulk, by a show of hands, Unanimous yeas, **motion carried**

Minutes of the March 13, Annual Meeting review, with no errors found

**Claims List:**

Discussion on the Claims list/payroll -reviewed – Checks #9008-9028

**Motion** made by, Don Clay to accept the claims list of 2/28/2018 through 3/27/2018, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

**Treasurer Report:**

Terri Westin gave the treasurer's report -Total Assets: \$281,417.22

**Motion** made by Jeff Schussman to approve March 27, 2018, Treasurer's report, **Seconded by** Dale Berglund, by a show of hands, Unanimous yeas, **motion carried**

**Land Use Report:**

There was one building permit issued this month.

Matt Murray provided the township with some drawings of the proposed cul-de-sac on 496<sup>th</sup> - need to check on fire code. There will be a CUP is coming in. Ordinance changes in reference to signs were discussed and Road policy/mail boxes.

**Town Hall Report:**

Rentals are picking up for graduations. We should be able to get a key for the paper towel holders instead of buying new dispensers.

**Road Report:**

\*Roads are currently muddy. \*Road Tour \*Discussion on Calcium Chloride cost it is \$2,771.72 a mile this year-the county needs amounts. \*Discuss the issue of a turn around on 496<sup>th</sup> and viewed maps from Murray Surveying.

**Motion** made by Don Clay to chloride 6.1 miles this year; 510<sup>th</sup> for 1 mile, 219<sup>th</sup> for 1.1 mile, 229<sup>th</sup> for 2 miles, 470<sup>th</sup> East of 71 for 1.5 mile, and .5 mile West of 71 at a total cost of \$16,903.10 (16,907.50) on the county contract, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

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**Motion** made by Don Clay to have the clerk mail a letter to Katherine Ehrenstrom, to have her attend the April meeting about the turnaround issue and possible cul-de-sac, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

**Motion** made by Don Clay to hold the annual Road Tour on April 17<sup>th</sup> at 6:00 pm starting at the hall, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

**Summer Grading:**

Sue checked with MAT and it will not cost any more in liability insurance to grade for other townships.

**Hegna CUP application:**

Wes Hegna said he was under the impression that the application was ok, prior to letter. David Horn explained that the application is a request for a five-acre permit but the parcel is not a five-acre legal description.

The board requested Wes Hegna to give them an update on or before the April regular meeting.

**Right of Way Deeds:**

Wes Hegna, wanted to know what information was found on the right of ways deeds on 470<sup>th</sup>. Discussion on process.

**Planning & Zoning:**

At the previous meeting Harrison Hicks expressed interest in being a Planning and Zoning member. Terri Westin was asked if she wanted to be removed- she answered "Yes".

**Motion** made by Don Clay to remove Terri Westin from the Planning and Zoning Board, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

**Motion** made by Don Clay to appoint Harrison Hicks to the Planning and Zoning Board, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried** **Harrison was sworn in.**

**Meetings/Trainings:**

Sue Adkins, Terri Westin and Joanna Olson Hammerstrom will go to the short course- April 4th.

**Motion** made by Don Clay to approve the registration fee for \$150.00, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Terri Westin and Joanna Olson Hammerstrom will attend a weed training April 16<sup>th</sup> in Park Rapids. **Motion** made by Don Clay to approve pay and mileage for Terri Westin and Joanna Olson Hammerstrom to attend noxious weed meeting, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

**Leech Lake Watershed:**

May 10<sup>th</sup> tentative meeting coming up- check next month

**Ordinance meeting in Hubbard County:**

April 3<sup>rd</sup> meeting, 10 am

Helga Township  
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**LBAE Meeting:**

April 13<sup>th</sup>, 11:00 am

**Township Assessor:**

Jeff mentioned we should look at options for our tax assessor for next year.

**Motion** to adjourn made by Don Clay, to have Jeff check into other assessor for our area, Seconded by Joanna Olson Hammerstrom, by a show of hands, Dale Berglund and Jim Lyle-opposed, Don Clay, Joanna Olson Hammerstrom, Jeff Schussman - yeas, **motion carried.**

**ADJOURN MEETING:**

**Motion** to adjourn made by Don Clay, Seconded by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 8:20 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman