

Helga Township
Special Combined Meeting of Township Board of Supervisors
And Planning Commission - Ordinance Update
March 17, 2016

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle-Vice Chair, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Clerk-Sue Adkins

Planning Commission members; David Horn, Brian Fulk, Teri Westin

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

Ordinance Draft:

The draft ordinance of 2/29/2016, was received from Troy Gilchrist office with the previous revisions made. Members received copies of the draft for review.

The members reviewed and discussed the draft, the main points of discussion included:

- Signs
- Home Occupations
- Conditional Uses
- Class B home class – section c- change made

Draft to Gilchrist:

Motion made by Don Clay, to make the correction and send it to Troy Gilchrist, **Seconded** by Jeff Schussman, **motion carried.**

Letter to the County:

Jeff commented that a letter should be sent to Hubbard County to ask them why the properties along Hwy 71 was allowed to be recorded when they were non-conforming.

Motion made by Jeff Schussman, that we draft a letter and send it to Eric at Environmental Services and the chairman of the county board and one to Cal Johannsson, our county rep on the board, **Seconded** by Don Clay, **motion carried.**

Call to Gilchrist:

Motion made by Don Clay, to allow the land use administrator to contact Troy Gilchrist for some legal questions on our land use ordinance draft, (Discussion) **Amended** to include asking about setbacks and easements, **Seconded** by Jeff Schussman, **motion carried.**

CUPs:

The conditional use search is done and Sue is creating an index for them.

Roads:

Don has been getting complaints about the roads, Union Rd and 510 are bad but nothing can be done right now.

Knife River:

Motion made by Don Clay, to have Sue open an account at Knife River for culvert parts and repairs, **Seconded** by Jeff Schussman, **motion carried**

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Adjourn Meeting:

Motion to adjourn made by Jeff Schussman, **Seconded** by Jim Lyle, **motion carried.**

Meeting adjourned at 8:12 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Board Chairman

David Horn, Planning Chairman