

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
February 23, 2016

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Jeanie Porter, Clerk-Sue Adkins
Planning Commission members; David Horn, Brian Fulk, Teri Westin
Meeting called to order, 7:03 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of January 14, 2016, Special Combined Planning & Zoning and Board of Supervisors, Ordinance meeting

Motion made by Don Clay to accept the minutes of the January 14, 2016 Special Combined Meeting of Supervisors and Planning Commission , **Seconded by** Jeff Schussman, **motion carried.**

Motion made by David Horn to accept the minutes as stated of the January 14, 2016 Special Meeting, **Seconded by** Brian Fulk, **motion carried.**

Reviewed minutes of February 11, 2016, Audit meeting

Motion made by Jeff Schussman to accept the board of audit meeting minutes of February 11, 2016, **Seconded by** Joanna Olson Hammerstrom, **motion carried.**

Reviewed minutes of February 18, 2016, Special Combined Planning & Zoning and Board of Supervisors, Ordinance review meeting

Motion made by Don Clay to accept the February 18, 2016 Special Combined Meeting, **Seconded by** Joanna Olson Hammerstrom, **motion carried.**

Motion made by David Horn to accept the minutes of the February 18, 2016 Special Meeting, on behalf of the Planning commission, **Seconded by** Teri Westin, **motion carried.**

Reviewed minutes of January 26, 2016, Regular meeting

Motion made by Joanna Olson Hammerstrom to accept the meeting minutes of the January 26, 2016, **Seconded by** Jim Lyle, **motion carried.**

Claims List:

Claims list reviewed Checks # 8435-8454 (8428-8434 voided, printing error)

Motion made by Joanna Olson Hammerstrom to accept the claims list, **Seconded by** Don Clay, **motion carried.**

Treasurer Report:

Jeanie Porter gave the treasurer's report; Total Assets: \$530,761.96

Motion made by Jeff Schussman to accept the Treasurer's report of February 23, 2016, **Seconded by** Don Clay, **motion carried.**

Road Report:

Roads are pretty good.

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Nary Inc.:

The lease needs to be renewed. There was discussion of the cost to run the hall, the usage of the hall and the rental agreement. It was decided to go from February 1, through June 30, 2016 (5 months) at \$400 a month, to be paid monthly.

Motion made by Don Clay to lease the school from February 1 through July 1 by Nary School Inc. for \$400 a month, paid monthly and July 1st, we will go over their new lease, **Seconded** by Joanna Olson Hammerstrom, **motion carried**.

Short Course:

The short course is March 30th, in Walker.

Motion made by Don Clay that we do not attend the short course in Walker this year, **Seconded** by Dale Berglund, **motion carried**.

Cartway:

There is a possible cartway issue coming in a month. Information was given to the board members on the process. The township has not received the application for the cartway yet.

CUP:

Sue Adkins informed the board the Hubbard County can do a search by Helga Township to find conditional and interim use permits and copy them for a dollar a page. We would then be able to have complete documents and an ordinance book.

Motion made by Don Clay to allow Sue to have Hubbard County search their records for the CUPs and IUP and permits at a cost of one dollar per page for up to \$500, **Seconded** by Dale Berglund, **motion carried**.

GIS:

As a township we can get the GIS Mapping access for free and Sue has made application to get the user name and password. We will be able to print labels and do research.

Ordinance Meeting:

There was discussion regarding having another combined meeting when we get the draft ordinance back from the attorney.

Motion made by Don Clay to hold a special meeting on March 17th, 7:00 pm between the town board and planning and zoning to go over the ordinance, if we don't have it back from the attorney we will cancel the meeting, **Seconded** by Jim Lyle, **motion carried**.

Land Use:

It has been quiet. Jeff needs a portfolio for the records.

Motion made by Don Clay to allow Jeff to purchase a proper planning records filing apparatus of less than \$100, **Seconded** by Joanna Olson Hammerstrom, **motion carried**, Jeff Abstained.

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Snowplowing:

Bob Platt was in the audience. It was noted that the certificate of insurance the township has is expired and we need a current insurance certificate - Platt will get one to the board.

Bob said the grader is up and running. There was discussion of the rates of other contractors and how they are bid. There was also discussion on the suspended contract and how the township should move forward.

Motion made by Dale Berglund to continue with this contract until it is completed (May 31, 2017) and we will go from there. Discussion

Seconded by Jim Lyle, **motion carried.**

A contract was signed with a start date of, midnight of February 26th, 2016, through May 31, 2017.

Logging:

David Horn was in the audience. The logging is still going on.

Brushing:

The brushing is going well.

Fire:

Dale Berglund, said there is a meeting coming up that he will be going to.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jim Lyle, motion carried.

Meeting adjourned at 8:20 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman