

Helga Township
Special Meeting of Township Board of Supervisors
Audit-Budget Meeting Minutes of
February 13, 2018

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle-Vice Chair, Joanna Olson Hammerstrom, Jeff Schussman, Clerk-Sue Adkins, Treasurer- Terri Westin

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

Aurora Waasakone Charter School:

- Shanna Reiners and Anna Wallin addressed the board to request a letter of interest to discuss the expansion of the town hall for the charter school.
- The Audubon Center is requesting the letter from Helga regarding the openness to discuss expanding the current facility.

Financial Records:

The Clerk and Treasurer presented the board financial records. The clerk gave a brief description of the financials.

Previous year's documents:

- List of previous year's receipts register
- List of previous year's disbursements
- Vendors list
- List of previous year's budget/levy
- Warrants
- Bank Statements

Motion made by Don Clay to approve the Helga Township Financial Statement as of December 31, 2017, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas **motion carried.**

The budget/levy was reviewed and discussed:

The fund balances and upcoming costs were discussed. Purchasing equipment and having employees versus contracts, was discussed.

The upcoming costs and fund balances were discussed to reach the budget and levy. Discussed:

- Vender totals were discussed
- Funds were compared

Proposed 2019 Budget:

General Fund:	88,000
Road & Bridge Fund:	130,000
Fire Fund:	45,000
Cemetery Fund:	4,000
Town Hall Fund:	<u>50,000</u>
	317,000

Proposed 2019 Levy:

General Fund:	88,000
Road & Bridge Fund:	130,000
Fire Fund:	45,000
Cemetery Fund:	4,000
Town Hall Fund:	<u>50,000</u>
	317,000

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Motion made by Don Clay to leave the Budget and Levy at 317,000 the same as last year
Discussion

Seconded by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Paul Utke

Jeff Schussman received a call from Paul Utke on Doug Crosby's behalf regarding rock removal. Paul was informed that it was previously addressed by our attorneys and we can not discuss it further with Mr. Crosby it would have to be handled by legal counsel.

Adjourn Meeting:

Motion to adjourn made by Don Clay, **Seconded** by Jeff Schussman, by a show of hands,
Unanimous yeas **motion carried.**

Meeting adjourned at 8:31 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman