

Helga Township  
Special Meeting of Township Board of Supervisors  
Audit-Budget Meeting Minutes of  
February 12, 2019

**PRESENT:** Don Clay-Chairman, Supervisors; Jim Lyle-Vice Chair, Jeff Schussman, Dale Bergluns, Clerk-Sue Adkins, Treasurer- Terri Westin Supv Joanna Olson Hammerstrom- via phone  
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**Financial Records:**

The Clerk and Treasurer presented the board financial records. The clerk gave a brief description of the financials.

**Previous year's documents:**

- List of previous year's receipts register
- List of previous year's disbursements
- Vendors list
- List of previous year's budget/levy
- Warrants
- Bank Statements

**Motion** made by Don Clay to approve the Helga Township Financial Statement as of December 31, 2018, **Seconded** by Jim Lyle, by a show of hands Joanna by phone, Unanimous yeas **motion carried. Statement was signed.**

**The budget/levy was reviewed and discussed:**

The fund balances and upcoming costs were discussed. Fire cost is a known increase, otherwise funds costs and revenues were close to as levied for 2018.

**Proposed 2020 Budget**

|                     |                |
|---------------------|----------------|
| General Fund:       | 85,000         |
| Road & Bridge Fund: | 130,000        |
| Fire Fund:          | 48,000         |
| Cemetery Fund:      | 4,000          |
| Town Hall Fund:     | <u>50,000</u>  |
|                     | <b>317,000</b> |

**Proposed 2020 Levy:**

|                     |                |
|---------------------|----------------|
| General Fund:       | 85,000         |
| Road & Bridge Fund: | 130,000        |
| Fire Fund:          | 48,000         |
| Cemetery Fund:      | 4,000          |
| Town Hall Fund:     | <u>50,000</u>  |
|                     | <b>317,000</b> |

**Motion** made by Don Clay to reduce the general fund by \$3,000 compared to last year and increase the fire fund by 3,000 and leave the Budget and Levy at 317,000. Bringing the general fund as 85,000, Rd & Bridge 130,000, cemetery 4,000, Twn hall 50,000 and fire at 48,000. **Seconded** by Dale Berglund, by a show of hands, Joanna by phone, Unanimous yeas **motion carried.**

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**Aurora Waasakone Charter School:**

Shanna Reiners and Anna Wallin were in attendance. An architect who is a resident reviewed the building and gave input via a letter as to improvement requirements to bring the building to code for a school. There is concern about the timeframe to get everything done.

An inspector with schools would have to give us an estimate- charter schools can be different. Shanna & Anna will find an inspector. Upfront costs would have to be paid by the township some things can be negotiated into the lease. An additional 1,200 square feet is needed the first year.

Modular costs will be researched.

**Motion** to by Don Clay to establish a contact for an asbestos and lead paint inspector, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas **motion carried.**

**Adjourn Meeting:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas **motion carried.**

Meeting adjourned at 8:13 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman