

Helga Township  
Township Board of Supervisors  
Audit Meeting Minutes  
February 11, 2014

**Present:** Don Clay-Chairman, Supervisors; Mark Lawyer, Jeff Schussman, Joanna Olson Hammerstrom, Dale Berglund, Treasurer-Jeanie Porter, Clerk-Sue Adkins

Meeting was called to order at 7:05pm. The pledge of allegiance was recited.

**Audit:**

The Clerk and the Treasurer presented the board with the year-end financial records for 2013, the bank statements and warrants were also available for the board to review. A list of any object line corrections was also presented to the board. The Clerk and Treasurer also presented their individual reports showing that they were both in balance.

The board reviewed payments and receipts and the Clerk and Treasurer supplied any further information or answers to their questions.

The fund balances and budget were discussed. Dale Berglund noted that the second half of the Fire Association payment is not reflected in the 2013 payments because the association sent the billing to the wrong address and it won't be paid until the next meeting.

Don Clay made a **motion** to approve the Helga Township 2013 Board of Audit, **Second** by Jeff Schussman, **motion carried**. The board then signed the audit.

Discussion to recess for a few minutes

Don Clay made a **motion** to take a 10 minutes recess, **Second** by Joanna Olson Hammerstrom, **motion carried**. Recessed for 10 minutes and reconvened.

**Other Business Discussed:**

Troy Gilchrist, emailed Jeff with some recommended guidelines for updating the ordinance. The board discussed the updates and how to proceed. It was discussed that Jeff and Don should meet with Gilchrist at his office to save money. Items that Jeff and Don will bring to Gilchrist were discussed such as lot sizes, commercial districts, multi-use businesses, signs, fess, and conforming to what the county has. Don Clay made a **motion** to have Jeff Schussman and Don Clay travel to and meet with Troy Gilchrist on the 17<sup>th</sup> or thereafter regarding the ordinance, **Second** by Mark Lawyer, **motion carried**.

**Planning and Zoning:**

Mona Dagestad has tendered her resignation.

Joanna Olson Hammerstrom made a motion to accept Mona Dagestad's resignation, **Second** by Don Clay, **motion carried**.

**Adjourn Meeting:**

**Motion** to adjourn made by Don Clay. Seconded by Joanna Olson Hammerstrom , **Motion Carried**  
Meeting adjourned at 9:35 pm.

Respectfully Submitted,

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Susan Adkins, Deputy Clerk

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Donald Clay, Chairman