

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
January 22, 2019

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; Brian Fulk, Jeanie Porter, David Horn
Meeting called to order, 7:04 pm, Pledge of Allegiance recited

MINUTES:

Reviewed Minutes of Reg Meeting, Dec 18 and spl meeting 1/8/19

Motion made by, Don Clay to approve the Regular meeting minutes of the December 18, 2018 Reg Meeting, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Motion made by, Don Clay to approve the Special Jan 8, 2019, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Claims List:

Reviewed the Claims list/payroll -reviewed – Checks #. 9279-9314

Motion to adjourn made by Don Clay to approve the pay of \$25 hour for Branden for his work at the hall, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Motion made by, Don Clay to accept the claims list of 12/19/2018 through 1/22/2019, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report -Total Assets: \$457,776.04

Motion made by Don Clay to the approve January 22, 2019, Treasurer's report, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Hegna CUP:

Wes Hegna sent a text that he will be at the February meeting.

Town Hall:

Motion made by Don Clay to have the building administrator acquire a cabinet for the bathroom up to \$120 and stock up on supplies, **Seconded** by Jim Lyle by a show of hands, Unanimous yeas, **motion carried.**

Road Report:

Road have been icy – we used ice blades. Sand & Salt will be put in Balsam Beach.

Calcium Chloride through Hubbard Co. is \$0.975 per gallon or about \$2,860 a mile for 2019.

Pending to do- 510th, 500th, 219th, 229th, 470th to be done again this year. - Tabled till next meeting.

Accounts:

Motion made by Don Clay to add Joanna Olson Hammerstrom to the Menards account, signers will be Sue, Joanna, Jeff and Don, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Motion made by Don Clay to approve a new account with Innovative Office Supply, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Motion made by Don Clay to approve the purchase of a laptop case for up to \$100, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Charter School:

Conference call did not happen with the township. Would like a written agreement of commitment by Feb 4th. Handed out, modular companies, the townhall will need building and fire inspection. They would like a written commitment that the township will proceed. The building needs to be inspected to see what our costs will be.

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Motion made by Don Clay to have a written commitment to contact the modular building for leasing, and look into starting a lease- discussion amended to wait until till February 12th meeting, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Motion made by Don Clay to have the building administrator contact the city of Bemidji and fire marshal about an inspection and find cost, **Seconded** by Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, **motion carried**

Grader Building:

B & M quote for a 40 X 60 finished without concrete and electric building & an L attached of 30 x 50 shell with 6 windows and 2 entries @ 77,000 labor and materials

Security and Cameras:

Security and Cameras are needed but tabled until we have school information

Lights:

Motion made by Don Clay to have Jeff have Lighting unlimited check into two light poles flag pole and cemetery, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**

Pay Period for Employees:

Clerk handed out to employees, a copy of the payroll period resolution that was passed will develop a resolution regarding payroll and updated voucher

Skate rink:

Motion made by Don Clay to check with MAT regarding liability of creating a skating rink, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**

Ordinance:

Tabled

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**. Meeting adjourned at 8:40 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman