

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
November 25, 2014

**PRESENT:** Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Clerk-Sue Adkins, Jeanie Porter Treasurer

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**MINUTES:**

Supervisor's reviewed the minutes of October 28 RTB, November 12 Canvas and November 12 Special, 2014 Meetings.

**Motion** made by Don Clay to approve the minutes of October 28 Regular Town Board, November 12 Canvas and November 12 Special, 2014 Meetings, Seconded by Jeff Schussman, **motion carried.**

**Claims List:**

Claims list reviewed.

**Motion** made by Don Clay to approve the claims list dated 11/25/2014, Seconded by Jeff Schussman, **motion carried.**

**Treasurer Report:**

Jeanie Porter gave the treasurer's report.

**Motion** made by Don Clay to accept the Treasurer's report for November 25, 2014, Seconded by Dale Berglund, **motion carried.**

**Land Use Report:**

Jeff Schussman said there were two new permits, and copies of the rest of 2014 permits were given to the township assessor, David Johnson. David also gave information on tax base.

**Road Report:**

Don Clay, reported that Skime has completed the work on the two culverts. The roads have been crowned before winter and are in good shape.

**Town Hall Report:**

Wayne Hoff reported that the 10,000 grant went through. So an architect will lay out a work plan and report to the board and non-profit members. Wayne, also had the invoice for the microphones that were approved last meeting that are more than approved. Wayne also noted that the oil furnace is not kicking in as it should. Building has been sealed for winter. Christmas program on and bags are being done by board.

**Motion** made by Don Clay to approve reimbursing Wayne Hoff for the additional amount totaling \$226.28 for the microphones and cables, **Second** by Jeff Schussman, **motion carried.**

**Motion** made by Don Clay to approve having all three furnaces serviced by Higgins, **Second** by Jeff Schussman, **motion carried.**

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**Doug Miller License:**

Doug Miller submitted a renewal for license, Don Clay asked for any comments or concerns.

**Motion** made by Jeff Schussman to approve the license renewal for Doug Miller, Seconded by Don Clay, **motion carried.**

**Mike's Auto Salvage:**

License renewal was received from Mike's Auto Salvage, Don Clay asked for any comments or concerns.

**Motion** made by Jeff Schussman to approve the license renewal for Mike's Auto Salvage, Seconded by Joanna Olson Hammerstrom, **motion carried.**

**AEDs:**

Joanna reported. There are different kinds of AEDs ranging between \$1300-\$1700, noted that some other townships do have, and grants may be available. Joanna will check further.

**CTAS:**

The new accounting software is now available and will be upgraded to all the township computers by the clerk.

**Adjourn Meeting:**

**Motion** to adjourn made by Jeff Schussman, **Seconded by** Don Clay, **motion carried.** Meeting adjourned at 7:45 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman