

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
November 22, 2016

PRESENT: Chairman-Don Clay, Supervisors; Jeff Schussman, Jim Lyle, Joanna Olson Hammerstrom, Dale Berglund, Clerk-Sue Adkins, Deputy Treasurer-Terri Westin
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of October 25, 2016 regular meeting, Correction to attendees

Reviewed minutes of Board of Canvass November 15, 2016 regular meeting

Motion made by Don Clay to accept the meeting minutes of the October 25, 2016, regular meeting, **Seconded by** Dale Berglund, **motion carried.**

Motion made by Don Clay to accept the Board of Canvass minutes of the November 15, 2016, regular meeting, **Seconded by** Joanna Olson Hammerstrom, **motion carried.**

Claims List:

Claims list reviewed checks 8653-8681

Two different MAT checks were written the one from last meeting was not the right amount and will be voided.

After all of these claims are paid the checking account will be over \$12,569.02. The check for the Fire Association will be held until we receive the settlement check the first week of December, since it will not be late. Hubbard County check will continue to be held, they have not gotten back to us.

Motion made by Don Clay to accept the claims list of October 25-November 22 2016, **Seconded by** Jim Lyle, **motion carried**

Treasurer Report:

Terri Westin-Deputy Treasurer gave the treasurer's report. Total assets of: \$256,925.19

Motion made by Don Clay to accept the November 22, 2016, Helga Township Treasurer's report, **Seconded by** Jeff Schussman, **motion carried.**

Land Use:

Crew's Auto Body's CUP was looked up to assure they had one. There have been a lot of permits at the end of season. An administrative subdivision is in process.

Road Report:

Roads have been plowed sand and salt is an issue. Don mentioned that a lot of the townships are going with a slide in sander in their truck box and doing their own. This was discussed as something we may want to do in the future.

Conference:

The conference was good, Don was able to talk with Troy Gilchrest about bonding. A bond can be for 5 or 10 years and the process takes about two months.

The DNR was there discussing grants for egress access.

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
November 22, 2016

M & R Signs was there and Don talked to him about bottoms for the barricades. Sue will contact him for a quote.

There is a joint powers group that we can buy through, he brought back information.

Insurance information was handed out at the meeting for employees.

There is a company that will come in to inventory our signs and tell us which ones need to be replaced, if we would want to do that.

More should attend next year.

Doug Miller License:

Scrap metal license renewal.

Motion by Don Clay to approve Doug Miller's Scrap Metal license, **Seconded** by Jeff Schussman, **motion carried**.

AIS Letter:

The donations are changing and needs to be acknowledged by January 31. So it will be discussed in January.

Hubbard County Ordinance:

The draft was sent to us and it has all of the items the township wanted. It takes care of the problem on Highway 71 and the 150' easement.

Computers:

The clerk and treasurer's computer are showing signs of wear. Sue Adkins- clerk will get some prices to replace.

Fire Department:

A letter was received from the Fire Association stating that we should expect substantial increases for 2017.

Locks:

Jeff will check on some different locks for the hall, the other locks discussed earlier will not work in our doors.

Plowing:

Don Clay plowed the lot but we need a plan for the winter. The resolution for Don Clay to plow the parking lot from last year, was looked up and read.

Motion by Jim Lyle to approve a **Resolution** the same as last year's resolution except the amount will go from \$100 to \$200 per occurrence for Don Clay to plow the parking lot for the winter season for 2016/2017, with Jeff Schussman as backup, **Seconded** by Joanna Olson Hammerstrom, **motion carried**. Jeff Schussman and Don Clay abstained.

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
November 22, 2016

Historical Society:

Wayne Hoff spoke regarding the historical registry of the town hall. He stated that it has essentially passed the state board and will continue to the national historical registry and should go through there. We don't have a timeframe at this time. The discussion on what restrictions may be applied and what the process would be.

Town Hall:

Lease- The renewal of the lease was discussed and what needs to be included in it. The possibility of the township taking back some of the responsibility, along with other concerns such as cleaning, maintenance and rentals was discussed, along with the budget and new classes and rentals for the future.

December 17, 7pm, is the Christmas program.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jeff Schussman, motion carried.
Meeting adjourned at 9:00 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman