

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
October 25, 2016

**PRESENT:** Chairman-Don Clay, Supervisors; Jeff Schussman, Jim Lyle, Joanna Olson Hammerstrom, Dale Berglund, Clerk-Sue Adkins, Deputy Treasurer-Terri Westin  
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**MINUTES:**

Reviewed minutes of September 27, 2016 regular meeting, Correction to attendees  
**Motion** made by Don Clay to accept the meeting minutes of the September 27, 2016, regular meeting, **Seconded** by Jim Lyle, **motion carried.**

**Claims List:**

Claims list reviewed

Hubbard County Highway department-striping is still in dispute. Culligan was discussed as being more than one month.

**Motion** made by Don Clay to accept the claims list of October 1-25 2016 holding the Hubbard County Highway, **Seconded** by Dale Berglund, **motion carried**

**Treasurer Report:**

Terri Westin-Deputy Treasurer gave the treasurer's report. Total assets of: \$382,422.17

It was discussed that money has been transferred from the money market to the checking after the end of the month so that is not reflected in this report. Fund balances were also discussed.

**Motion** made by Don Clay to accept the October 25, 2016, Helga Township Treasurer's report, **Seconded** by Jim Lyle, **motion carried.**

**Land Use:**

The board had a copy of an email from Charlene Christenson- Dist 2 Commissioner requesting information about our road ordinance because an update is being done to the Hubbard County ordinance. Jeff, also spoke with the district representative today regarding. The board decided to respond to Ms. Christenson that we accept a 33' road easement.

**Road Report:**

Dale Bunes was in the audience and discussed he is done. Barricades have been received.

Frank Vogeltanz was in the audience and submitted a road petition in the North 40 development. Upon discussion Mr. Vogeltanz verbally rescinded his petition and the petition was returned to him at the meeting. Instead a letter was submitted to them stating that the board will be willing to consider taking over the road in the future.

**Motion** made by Don Clay to draft a letter of intent to accept Vogeltanz's development road providing it meets all of the requirements and expectations of the township before a petition is submitted, **Seconded** by Jeff Schussman, **motion carried.**

Toni Fisher dropped off a road petition for their development before the meeting but did not stay. The petition did not meet all of the requirements of the petition. A letter will be drafted to them

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October 25, 2016

that the petition is not complete, they do not have a copy of the subdivision or plat so it is unacceptable

**Motion** made by Don Clay to send Fisher's a letter stating that they have not met all of the township requirements such as an administrative subdivision and a plat, **Seconded** by Jim Lyle, **motion carried.**

**Town Hall:**

Joan Rust was in the audience and spoke regarding the lease. Also Wayne submitted a letter.

**Motion** made by Don Clay to have no other activates at the school on Election Day-November 8th, **Seconded** by Jeff Schussman, **motion carried.**

Sewer vent- Jeff will follow up

The town hall will need to be clean before the election, setup will be done by judges.

Discussion on push button dead bolt key pads for the door. Jeff got a quote of \$275 for the first and \$225 for everyone after that, from Bonded Lock installed.

**Motion** made by Jeff Schussman to purchase three key pads- front door, basement and office- (Discussion), **Seconded** by Don Clay, **motion carried.**

Historical nomination is currently being considered- tabled

**Motion** made by Don Clay to table the nomination until the next meeting, **Seconded** by Jim Lyle, **motion carried.**

Gigazone, Sue checked into acquiring it. The hall is considered a business so it would be at least \$350 a month, so we did not sign up

**Licenses:**

Bee Hive Liquor submitted a resolution request for license renewal.

Maple Ridge's was not received in the mail yet but should be coming.

Mike Auto Salvage renewal

Don asked for any comments on them

Dale Berglund commented that Mike Lyle should be at the board, that he has received phone call complaints from Silas, regarding the fence. It was discussed that without someone here in person or any of the complaints in writing or having pictures it is tuff to take it under advisement.

**Motion** made by Joanna Olson Hammerstrom to approve Maple Ridge's 3.2 beer licenses so when we get the letter it can be signed, **Seconded** by Jim Lyle, **motion carried.**

**Motion** made by Don Clay to grant Bee Hive their resolution for Off Sale liquor license renewal, **Seconded** by Jeff Schussman, **motion carried.**

**Motion** made by Don Clay to accept Mike's Auto Salvage application for license, **Seconded** by Jeff Schussman, (Discussion) **motion carried** by a show of hands, three yes. Jim Lyle, abstained

**Binkley:**

Don received a call because he did not receive is cemetery deed. Another copy is being sent.

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**Fire:**

Joanna Olson Hammerstrom, gave a report from the fire association meeting that she attended. They are looking at buying trucks, these would be owned by the townships. They had a quiet quarter. January 26<sup>th</sup>, is the next meeting at the new building. The Fire Chief said he was also willing to come to any community events and meetings.

**Road Mileage Certification:**

The county sent a map and mileage of town roads for approval.

**Motion** made by Don Clay to approve the township road certification for 2016, **Seconded** by Jeff Schussman, **motion carried**

**Supplies:**

The clerk and treasurer's computer need anti-virus protection.

**Motion** made by Don Clay to let Sue Adkins purchase anti-virus software for the clerk and treasurer computers for up to \$200, **Seconded** by Jeff Schussman, **motion carried**

Power strips are needed for election booths.

**Motion** made by Jeff Schussman to let Sue Adkins purchase 4 power strips for the voting booths, **Seconded** by Don Clay, **motion carried**

**Snow Plowing Town Hall:**

Last year Don Clay plowed for \$75, but doesn't want to do it for that this year.

**Motion** made by Jeff Schussman to have Don Clay plow the parking lot for \$200 if needed, **Seconded** by Joanna Olson Hammerstrom, **motion carried**

**Matt Conference:**

There is a 2 day conference in St Cloud.

**Motion** made by Jeff Schussman to approve Don Clay to attend the 2 day conference in St Cloud, with mileage, hourly wage, fee for the conference, lodging and banquet, **Seconded** by Joanna Olson Hammerstrom, **motion carried**

**Schulke:**

Discussion on the agricultural actives being done on Schulke's.

**ADJOURN MEETING:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jeff Schussman, **motion carried**.

Meeting adjourned at 8:40 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman