

Helga Township
Special Meeting of Township Board of Supervisors
Organizational Meeting Minutes of
January 3, 2017

PRESENT: Don Clay-Chairman, Supervisors; Jim Lyle-Vice Chair, Dale Berglund, Joanna Olson Hammerstrom, Jeff Schussman, Treasurer-Terri Westin, Clerk-Sue Adkins

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

Town Officers:

Board members sworn in: Donald Clay, Jeff Schussman, Theresa Westin.

Board assignments and current duties were discussed.

Motion made by Joanna Olson Hammerstrom to have Don Clay be the Chair for the next 4 years, **Seconded** by Dale Berglund, **motion carried.**

Motion made by Joanna Olson Hammerstrom to have Jim Lyle be Vice Chair for the 2017 year, **Seconded** by Jeff Schussman, **motion carried.**

Motion made by Don Clay to have Joanna Olson Hammerstrom be building coordinator, **Seconded** by Jim Lyle, **motion carried.**

Motion made by Don Clay to continue with the same assignments as last year for Road (Clay), Cemetery (Clay), and Fire (Berglund) for the 2017 year, **Seconded** by Jim Lyle, **motion carried.**

LBAE: Dale will take the training

Land Use Administrator:

Discussion on land use administrator position, duties and last year's resolution. Jeff Schussman will remain the Land Use Administer.

Motion made by Dale Berglund to change this year's resolution, to up the monthly stipend to \$500, **Seconded** by Jim Lyle, **motion carried. Jeff Schussman abstained.** A new resolution with Jeff as LUA was signed.

Planning and Zoning:

The meeting times for P & Z were discussed.

Motion made by Don Clay to keep the Planning and Zoning meeting concurrent with the regular town board meetings, **Seconded** by Jeff Schussman, **motion carried.**

The board will look for new/more members. The chairman is David Horn.

Fund Changes:

A list of claims that were originally paid with the road and bridge fund were changed to the gas tax fund. These were legitimate claims that can be used with gas funds, but just not done originally. This will allow the Road and Bridge funds to be used for other costs.

Motion made by Don Clay to accept the fund change to move these costs to the Road and Bridge fund, **Seconded** by Jim Lyle, **motion carried.**

Employee Compensation:

Discussion on the amount paid for minutes.

Motion made by Don Clay to raise the amount paid of compensation from \$25 to \$50 for the meeting minutes, **Seconded** by Joanna Olson Hammerstrom, **motion carried.**

Motion made by Don Clay to increase the breakfast to \$15, keep the lunch the same at \$15 and the dinner the same at \$20, **Seconded** by Jeff Schussman, **motion carried.**

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Motion made by Don Clay to accept the Compensation Resolution 01-03-2017-1 with changes of section 2.2 meeting minutes to \$50, and section 3.3 meals to change the breakfast to \$15, **Seconded** by Jim Lyle, **motion carried**.

Contracts and 2016 costs:

Discussion on the current cost of contracts and what the options may be in the future. There have been several onetime costs this year. The possibility of hiring an employee and buying equipment in the future was discussed.

Fee Schedules:

Discussion of our current fees- will be discussed at next meeting. Planning & Zoning could work on this.

Nary Inc:

Discussion of the lease- how it will be handled in the future. There is not a current contract. There may be an opportunity for more events to occur at the building to get the community involved.

Meeting Dates Discussed:

- Board of Audit and Budget Meeting: February 21st, 7:00 pm
- Annual Meeting: Tuesday, March 7th, 2017 at 7:00 pm
- Local Board of Equalization and Road Review will be set later
- Regular Board Meetings and Planning & Zoning combined, 4th Tuesday, 7:00 pm,
 - Except December's meeting -12/19/17 at 7:00pm
- Organizational Meeting new board members: January 2, 2018, 7:00 pm

Adjourn Meeting:

Motion to adjourn made by Jeff Schussman, **Seconded** by Jim Lyle, **motion carried**.
Meeting adjourned at 8:21 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman