

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
July 28, 2015

**PRESENT:** Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Jeanie Porter, Clerk-Sue Adkins

Brian Fulk Planning and Zoning (Jim Lyle and Joanna Olson Hammerstrom also P & Z)

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**MINUTES:**

Reviewed minutes of June 23, 2015, Regular Meeting and Planning & Zoning and Board of Supervisor's CUP meetings of 7/21/15

**Motion** made by Don Clay to approve the Minutes for the Conditional Use Permit from July 21, 2015 and the Regular town meeting minutes from June 23, 2015, and the Planning and Zoning Conditional Use permit minutes from July 21, 2015, **Seconded** by Joanna Olson Hammerstrom, **Amended** motion to exclude the Planning and Zoning CUP minutes, **Seconded** by Jeff Schussman, **motion carried**.

**Motion** made by Jim Lyle to approve the Planning and Zoning minutes for the Conditional Use Permit from July 21, 2015, **Seconded** by Joanna Olson Hammerstrom, **motion carried**.

**Claims List:**

Claims list and payroll reviewed Checks # 8297-8316. It was noted that Dust B Gone came under his bid.

**Motion** made by Don Clay to approve the Claims list for July 28th, 2015, **Seconded** by Jim Lyle **motion carried**.

**Treasurer Report:**

Jeanie Porter gave the treasurer's report. Discussion.

**Motion** made by Don Clay to approve the July 28th, 2015 Helga Township treasurer's report, **Seconded**, by Jeff Schussman, **motion carried**.

**Land Use Report:**

There have been 14 building permits and there are more in the works. There was a comment received from a resident about a non-compliant issue that Jeff will be contacting the attorney about for clarification on multi-use housing.

**Road:**

Dale has all of the gravel down and it looks great. Magnesium Chloride has been put down. There was discussion regarding 500<sup>th</sup> ST East of 98 and how it gets beat down. Don commented that a half mile section on 500<sup>th</sup> ST East of 98 should be graveled and the camp road (219<sup>th</sup>) needs gravel at a length of 1.33 miles, for a total of 1.83 miles Dale Bunes was in attendance and asked if he would be able to do the project.

**Motion** made by, Don Clay to have Dale Bunes, gravel 500<sup>th</sup> ST East of 98 for a half mile and 219<sup>th</sup> St North of County 9 for 1.33 miles for a total of 1.53 miles. **Seconded**, by Joanna Olson Hammerstrom, **motion carried**. Contract was signed.

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Joanna brought up that the county marks their culverts with ¾" PVC conduit and marks it with reflector and she is willing to mark the centerline culverts and put them on a map. The township mower has hit a few more culverts, so it would be beneficial for the township to mark its culverts.

**Motion** made by, Don Clay for Joanna do a road survey to mark the centerline culverts and mark them with 1" PVC conduit and reflector tape and create a map to show the centerlines and do a weed survey at the same time with materials to be purchased at Menards, **Seconded** by Jeff Schussman, **motion carried**.

Jeff commented that the water is running across 500<sup>th</sup> St East of 36. Don could have Bob Platt run a grader to fix the problem.

**Motion** made by, Don Clay to have Bob Platt do some ditching on 500<sup>th</sup> St East of 36 on the North side of 500<sup>th</sup> St, **Seconded** by Jim Lyle, **motion carried**.

**Lyons Club:**

Jeanie Porter from the Guthrie/Nary Lyons Club said the club is looking to do a project. They wanted to know if the township wanted the backdrop on the ball field and eventually other work on the ballfield done at no cost. They will be doing fund raisers to defray the costs. They also would donate some benches. It was discussed that the picnic tables and the repair work on the shelter should be stained.

**Motion** made by Don Clay for Wayne Hoff to purchase a 5 gallon bucket of Lifetime stain contingent on usage more could be purchased, **Seconded** by Jim Lyle, **motion carried**.

**Motion** made by Don Clay to allow the Guthrie/Nary Lyons club to do improvements on the ball field and shelter, they will sign volunteer forms, **Seconded** by Dale Berglund, **motion carried**.

**Amended** to include the handicap ramp with the same Lifetime stain and white paint for the poles we will supply the stain and paint, **Seconded** by Joanna Olson Hammerstrom, **motion carried**

Wayne will also check on the costs of putting up a flag pole.

**Electric by Shelter:**

Joanna spoke with three electric companies about putting electric by the shelter and one responded with a bid. Bessler Electric gave a bid for \$1475, with an additional \$975 for lights, a diagram was supplied for review.

**Motion** made by Don Clay to accept the proposal with lights from Bessler Electric with a change to upgrade to a lockable disconnect main box for up to \$3000, **Seconded** by Jim Lyle, **motion carried**. Joanna will get their insurance and tax ID information.

**Prebuy:**

Dale said it is at 1.29 a gallon, and we still have about \$1700 credit.

**Motion** made by Jeff Schussman to add \$1300 to the credit we already have on our account at Cenex for Prebuy at 1.29 a gallon, **Seconded** by Don Clay, **motion carried**

**CUP to Record:**

The official CUP was signed for Blueberry Pines.

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**AEDs:**

Joanna is still checking on a quote and the Township is also now part of a Cooperative Purchase Program through the state that we may be able to purchase one from.

**Meeting:**

August 26<sup>th</sup> District 11 meeting in Walker

**Motion** made by Don Clay to approve Dale Berglund and Jim Lyle to attend the District 11 meeting in Walker and receive the hourly wage and mileage, **Seconded** by Joanna Olson Hammerstrom, **motion carried.**

**Nary School Inc:**

A revised lease was reviewed and discussed. Some discussion that the lessee will be responsible for the garbage disposal fees and the service will stay the same for now and the township will bill them for the cost. Supplies will stay as they have been and will be addressed again before the next lease.

**Motion** made by Jeff Schussman to approve the lease from August 1<sup>st</sup> through January 1st, **Seconded** by Don Clay, **motion carried.**

Lease was signed.

**Adjourn Meeting:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jim Lyle, **motion carried.**

Meeting adjourned at 8:30 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman