

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
July 25, 2017

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; Brian Fulk, David Horn, Terri Westin, Joanna Olson Hammerstrom
Meeting called to order, 7:04 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of Jun 27 Reg Meeting

Motion made by, Don Clay to approve the Jun 27, 2017, Regular Meeting minutes, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, motion **carried**.

Claims List:

Claims list reviewed Checks # 8824-8848, noted that one of the checks from American Disposal is being voided.

Motion made by, Don Clay to accept the claims list from 6/28/2017 through 7/25/2017, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**.

Land Use Report:

There have been 3 or 4 building permits this month and 4 administrative subdivisions. The forms need to be updated to match the ordinance and our ordinance needs to line up with the county ordinance. Will set a meeting in September to look at them.

Town Hall Report:

The windows have not been looked at yet. The Community Learners are still interested in the building. Accounts/Menards signers was discussed.

Motion made by Don Clay to have Wayne Hoff taken off Menards and Joanna Olson Hammerstrom put on the account – new signatures for the account were done, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried**.

Treasurer Report:

Terri Westin gave the treasurer's report; -**Total Assets:** \$247,257.84 CDs are maturing in August and September.

Motion made by Don Clay to approve the Treasurer's report, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**.

Motion made by Don Clay to have the CDs at TruStar moved into the Money Market when they mature. Discussion Amended- to have the Cds as they mature moved over into CDs at Security State, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**.

Road Report:

Good comments from the chloride and the grading. Ray Ball did the road ditches but found a 4-foot-long washout on 470th E of the hill on south side of road. New road signs are not here yet. A location has been found that we can rent to store the grader if we choose not to build.

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
July 25, 2017

Short Course Training:

Joanna reported that we should have a sign/road policy. Many of our road posts may need to be replaced. Signs put up by residents need to be addressed.

Jim was trained and certified for the LBEA again for four years.

Terri got good information for Treasurer training-good training.

Road Brushing:

Reid gave a presentation on a service he could provide for brushing the ditches at \$500 a mile. Discussion on how often it needs to be done, how this service would be different than the ditch mowing we have been doing and how the ditches are growing up now. We may look at it next year.

Assessor:

David Johnson presented some assessing information. Assessing that is done annually and amounts done last year: all mobile homes-45, all sales-38, all construction in process-35, all building and septic permits-31+19, calls or reminders from buildings-18, tickler file-12- there were 198 last fall. He proposed adding Wes Hegna to his contract to do some of the assessing, he is licensed, insured and the fee and schedule will stay the same. There was discussion on some concerns with adding Wes, there have been complaints about his property. Wes addressed the board and said he believes he is in good standing and his rental is in compliance to the ordinance. David stated that anyone can request to not have a particular assessor assess their property. It is a stipulation that Wes Hegna will be in compliance before he will be added to the contract.

Motion made by Dale Berglund to allow Wes to be on the contract, **Seconded** by Jim Lyle, by a show of hands, Dale Berglund, Joanna Olson Hammerstrom and Jim Lyle yeas, Don Clay and Jeff Schussman opposed **motion carried**.

265th ST:

The board discussed a resolution that was drafted by Rinke Noonan Law Firm to barricade 265th ST. A padlock will be put on that the township and all of the owners will have a key for. The township will retain the right of way and will not be vacating it. A dead-end sign will be put up.

Motion made by Don Clay adopt resolution #2017-07-25-01 to close the north end of 265th Ave south of Hubbard County 9 and barricade the road, per Minn. Stat. 164.152, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**.

Buyline:

The Buyline is no longer a certified paper.

Motion made by Don Clay to change our legal paper for posting from the Buyline to the Bemidji Pioneer, **Seconded** by Jeff Schussman, by a show of hands, Unanimous yeas, **motion carried**.

Grader:

Bond Resolution - Kennedy & Graven completed two draft resolutions for the bonding.

Motion made by Don Clay to approve resolution #2017-07-25-02 for the sale of the general obligation certificate of indebtedness for 2017 for the principle amount of \$300,000, **Seconded**

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
July 25, 2017

by Jeff Schussman by a show of hands, Jeff Schussman, Don Clay, Joanna Olson Hammerstrom yeas, Jim Lyle, Dale Berglund opposed **motion carried.**

Motion made by Don Clay to approve resolution #2017-07-25-03 to accept the post issuance compliance procedure for the bonds, **Seconded** by Jeff Schussman by a show of hands, Jeff Schussman, Don Clay, Joanna Olson Hammerstrom yeas, Jim Lyle, Dale Berglund opposed **motion carried.**

Road Policy:

Tabled Don

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 9:00 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman