

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
April 25, 2017

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Terri Westin, Clerk-Sue Adkins
Planning Commission members; David Horn, Brian Fulk, Branden Smith, Terri Westin, Joanna Olson Hammerstrom
Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of March 28, Regular Meeting, Marty & Schulke April 18 CUP meetings, April 20 Road Meeting

March 28th-spelling typos corrected

Motion made by, Don Clay to approve the March 28, 2017, Regular Meeting minutes, **Seconded** by Jim Lyle, by a show of hands, Unanimous yeas, motion **carried**.

Road Review with attached sign list-1st Ave corrected to say needs stop sign

Motion made by, Don Clay to approve the April 20, 2017, Road Tour Meeting minutes with attached sign list, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas, motion **carried**.

Board Mtg Schulke CUP-Typo corrected word question to questions, Question 3 should say lighted signs instead of billboards.

Motion made by, Don Clay to amend the Patrick and Annette Schulke Conditional Use Finding of the Facts line item 3 - to have the word billboards removed and replaced with signs.

Seconded by Jeff Schussman, by a show of hands, Unanimous yeas, motion **carried**.

Motion made by, Don Clay to approve the Patrick and Annette Schulke Conditional Use Meeting Minutes with correction to item 3, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas, motion **carried**.

Board Mtg Marty CUP-Typo corrected word question to questions.

Motion made by, Don Clay to approve the April 18, 2017, Anthony and Barbie Marty Conditional Use Meeting minutes with correction, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, motion **carried**.

P& Z Mtg Schulke CUP-Spelling typos corrected

Motion made by, Brian Fulk to approve the Planning and Zoning, April 18, 2017, Patrick and Annette Schulke Conditional Use Meeting **Seconded by** Branden Smith, by a show of hands, Unanimous yeas, motion **carried**.

P& Z Mtg Marty CUP-Spelling typos corrected

Motion made by, Brian Fulk to approve the April 18, 2017, Anthony and Barbie Marty Conditional Use Meeting **Seconded by** Branden Smith, by a show of hands, Unanimous yeas, motion **carried**.

Claims List:

Claims list reviewed Checks # 8765-8781. Hubbard County was contacted-check will still be held.

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Minutes of
April 25, 2017

Motion made by, Don Clay to accept the claims list from 3/25/2017 through 4/25/2017,
Seconded by Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report; CD amounts clarified-Total Assets: **\$275,574.97**
Date should read 4/25/17 on the report

Motion made by Don Clay to approve the April 25, 2017 Treasurer's report, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas, **motion carried.**

Hubbard County Sheriff Deputy:

Deputy was in the audience- spoke and said it has been pretty quiet in the neighborhood

Land Use Report:

There has been a lot permits this month. The permit forms will be reviewed yet.

Road Report:

Road sign reflectivity was tested and about 50 signs are needed. Shoulders need to be done on 219th and some trees need to be cleared in the ditch. Gravel for the year was discussed. Dale Bunes was in the audience and said he could provide it at \$11.50 a yard, 3" would be 880 yards a mile-for 10,120 a mile. Roads that will be graveled.

470th West of 71- 2 miles

219th South of 9 - .7 miles

265th North of 474th St - .25 miles

Motion made by Don Clay to have Dale Bunes apply 3 miles of gravel on 470th, 219th, and 265th this year at 11.5, 880 yard per mile for \$10,120 per mile, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas **motion carried.**

A contract will be written and signed at next meeting.

Magnesium Chloride- for this year. Discussion to do 7.1 miles of roads at about \$3,500 a mile: 510th Street, 500th Street, 219th St north of 9, 470 East of 71, 229th South of 9 at about \$24,850 with Dust B Gone.

Motion made by Don Clay to have Dust B Gone apply Magnesium Chloride on 7.1 miles of road on 510th, 500th, 219th, 470th, and 219th as discussed at approximately \$3,500 a mile for an approximate total of \$24,850, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas **motion carried.**

Floyd Tweeten on 480th-will pay his own as in prior years

Mowing:

Ray Ball will do the mowing for the same amount as he did last year- \$3,600

Motion made by Don Clay to have Ray Ball mow our ditches again for \$3,600, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Town Hall Report:

The new garbage can arrive, the old one needs to be hauled. The cleaning service is going well. The rental forms should be redone.

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Regular Meeting of Township Board of Supervisors
Minutes of
April 25, 2017

Rental fees discussed:

Residents- \$100 whole downstairs, \$75 one room and kitchen, \$50 one room, \$50 deposit-refundable

Non Resident- \$150 whole downstairs, \$100 one room and kitchen, \$75 one room, \$50 deposit-refundable

Grounds and Pavilion and bathrooms will be at \$50

Large events or community events will be negotiable.

Outdoor toilets were discussed for the grounds. Joanna will check on prices.

Motion made by Joanna Olson Hammerstrom, to except the new rental fees for the hall as discussed, **Seconded by** Don Clay, by a show of hands, Unanimous yeas **motion carried.**

Grader:

John Monroe from Ziegler did a presentation for the features of a 120M2 grader and information for the purchase. He discussed the average operating price per hour and attachment options along with buy back information. There was a great deal of discussion about the quality of service and cost.

Motion made by Don Clay to have Don Clay start the process to purchase a grader for \$323,340 **Seconded by** Jeff Schussman, by a show of hands, Don Clay, Joanna Olson Hammerstrom and Jeff Schussman- yeas, Dale Berglund and Jim Lyle- opposed, **motion carried.** Don Clay will start the process for a certificate of indebtedness.

John Deere should be able to come to the next meeting to give details on their equipment options which has a cost of, \$301,156

There is one quote for a concrete slab but another one should be obtained.

Signs:

Branden Smith, has expressed interest in working on the sign needs. He presented a proposal for services such as sign work, ditch work and storm clean up or other services that may be needed at a cost of \$65 an hour. He will supply his own small hand tools. We have about 50 signs that need to be purchased and put up.

Motion made by Jeff Schussman, to purchase the signs from M & R Signs that are listed on the road tour and sign reflectivity report so that we are compliant with the state of Minnesota, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas **motion carried.**

Motion made by Jim Lyle, to hire Branden Smith at \$65 an hour as needed, **Seconded by** Dale Berglund, by a show of hands, Unanimous yeas **motion carried.** Joanna Olson Hammerstrom abstained.

Lawn Mowing:

A quote was submitted by Keith Roberts to perform the lawn mowing for this year at \$195 for each mowing of the hall and \$155 for each mowing of the Cemetery.

A quote from Branden Smith was submitted to perform the lawn mowing of the hall including trimming at \$175.00 and \$150 for the cemetery.

Motion made by Dale Berglund, to hire Branden Smith per his quote, **Seconded by** Don Clay, by a show of hands, Unanimous yeas **motion carried.** Joanna Olson Hammerstrom abstained.

Helga Township
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Minutes of
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Cemetery:

A policy needs to be developed regarding cremation burials and a letter sent regarding the policy to Jean Williams who administers our cemetery. Policy discussed-An individual who owns a plot can draw a map of the area within the plot for the cremation remains to be buried and submit the map along with a burial permit to Jean Williams, that person can then bury the remains themselves on that existing plot without a fee. Four cremations can be done per plot.

Motion made by Don Clay, to approve the policy above and a letter stating as such to be drawn up and given to Jean William, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

A flag pole, light and flag should be purchased for the cemetery and put to the south of the bell tower. Don had a cost for a pole at \$498 and a solar light at \$129, and a flag is needed.

Motion made by Don Clay to purchase a flag, pole and solar light not to exceed \$800, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Land Use Forms:

Tabled till next meeting.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jim Lyle+, by a show of hands, Unanimous yeas, **motion carried.**

Meeting adjourned at 9:45 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman