

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
February 28, 2017

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Jim Lyle, Treasurer-Terri Westin, Clerk-Sue Adkins

Planning Commission members; David Horn, Brian Fulk

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of January 24, Regular Meeting and February 21, 2017 Special Audit/Budget Meeting.

Motion made by, Don Clay to approve the February 21, 2017, Special Audit/Budget Meeting

Seconded by Joanna Olson Hammerstrom, Unanimous yeas, motion **carried.**

Motion made by, Don Clay to approve the January 24, Regular Meeting, **Seconded by** Joanna Olson Hammerstrom, Unanimous yeas, motion **carried.**

Claims List:

Claims list reviewed Checks # 8725-8742. Hubbard County check will still be held.

Motion made by, Don Clay to accept the claims list from 1/25/2017 through 2/28/2017,

Seconded by Jim Lyle, Unanimous yeas, **motion carried.**

Treasurer Report:

Terri Westin gave the treasurer's report; Total Assets: **\$280,550.61**

Motion made by Don Clay to approve the February 28, 2017 Treasurer's report, **Seconded by** Joanna Olson Hammerstrom, Unanimous yeas, **motion carried.**

Land Use Report:

A CUP will be coming- Tony Marty, for an RV park on 219th south of County 9. A meeting will be set when it is received. Norm Ricard has also submitted a building permit for a 5000 sq foot building on County Rd 36, that Jeff will follow up on to see if it will be part of his business.

Branden Smith was in the audience and expressed interest in sitting on the Planning and Zoning board. Current members are: Terri Westin, Jim Lyle, David Horn, Brian Fulk and Joanna Olson Hammerstrom. One of the current members will be an alternate.

Motion made by Don Clay to appoint Brandon Smith to the Planning and Zoning committee, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas **motion carried.**

Motion made by Don Clay to have Jim Lyle be an alternate on the Planning and Zoning committee for such time there is not a quorum for their committee, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Brandon Smith was then sworn in by the clerk

Road Report:

Road are pretty good right now.

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Motion made by Don Clay to set the Road tour date for April 20th; 5:30 PM meet at the hall, Branden Smith will have a van and he will be paid mileage, **Seconded by**, Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Fire Report:

Dale Berglund supplied information for an upcoming truck purchase. He also had cost, budget and rate information.

Town Hall:

A new cleaning service, Maria's Cleaning Service, has shown interest and supplied us with insurance.

Motion made by Don Clay to hire Maria's Cleaning to clean the Nary School at \$23 an hour accordingly to its current condition as needed, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

American Disposal- prices for garbage disposal will be \$39 every other week, twice a month \$43 or once a week \$85 a month and a new dumpster is included.

Motion made by Don Clay to have our current garbage disposal service American Disposal increase the pickup to every two weeks which includes the dumpster, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas **motion carried.**

Discussion of how to keep upstairs equipment from being damaged. Wayne will check on getting items locked up. Pianos and chair locations were discussed. The tables and chairs in the board room should stay set up as needed.

Bank Account Signatures:

Motion made by Don Clay to remove Dale Berglund and Jeannie Porter from the TruStar accounts and have signers of Don Clay-chairman, Jim Lyle-vice chair, Susan Adkins-clerk and Terri Westin-treasurer, **Seconded by** Jeff Schussman, by a show of hands, Unanimous yeas **motion carried.**

L & M Account:

Motion made by Don Clay to have account signers at L & M fleet to be Don Clay, Jeff Schussman and Susan Adkins, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Unanimous yeas **motion carried.**

Discussion Items for Annual Meeting:

Sue Adkins requested discussion topics for annual meeting. Request to have the board present was discussed, board members give reports.

Emails:

Emails accounts have been changed and will be changed on the website.

Township Association Scholarship Time:

Applications are available

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Short Course:

Motion made by Don Clay to have Terri Westin and Joanna Olson Hammerstrom attend the short course in Walker on April 5th, to be paid hourly wage and mileage and the township will pay the cost of the course, **Seconded by** Jim Lyle, by a show of hands, Unanimous yeas **motion carried.**

Legal Short Course:

No interest in attending

Bonding:

Troy Gilchrist should be contacted to start the bonding process for a grader and maybe the storage shed.

Motion made by Jeff Schussman to give Don Clay permission to contact Troy Gilchrist to research the bonding process on purchasing a grader and a building or starting the building, **Seconded by** Joanna Olson Hammerstrom, by a show of hands, Don Clay, Jim Lyle, Joanna Olson Hammerstrom and Jeff Schussman- yeas, Dale Berglund- opposed, **motion carried.**

Nary Inc. Lease:

Discussion on leased Space, building responsibilities, renting of kitchen space, cleaning, supplies/accounts-the rental agreement will be critiqued by Joanna and Wayne and signed next meeting.

Correspondence:

Lake Plantagenet Assoc- letter was received requesting another \$200 donation above the \$1500 already donated. The Association will be at the next meeting.

Vegetation Management-Letter of interest of work

LSP-letter for donation and sign up for information services

Grants:

Andrea has said she will assist the township in applying for more grants. Joanna and Sue will get together with her.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Jeff Schussman, **motion carried.**

Meeting adjourned at 8:15 pm.

Respectfully Submitted,

Susan Adkins, Clerk

Donald Clay, Chairman