

Helga Township
Special Meeting of the Planning Commission Board
Restore House Conditional Use Hearing
Minutes of
March 4, 2013

PRESENT:

Planning Commission Members Eric Schulke, Brian Hughes, Silas Hooker, Verlyn Skersick, Clerk Susan Adkins, Also present, Attorney Steve Bolton

The meeting was called to order at 6:00pm. The Pledge of Allegiance was recited.

Approval of Agenda:

Brian made a **motion** to approve the agenda, **Second** by Verlyn, **approved**.

Statement of Rules:

The members of the board and attorney Steve Bolton introduced themselves. Then the statement of rules was discussed. Chairman Hooker reminded everyone to be respectful to the people who have the turn to speak. Restore House will have a turn to speak first. Then members of the board will address Restore House. Then the audience will have a chance to speak at five minutes each until the public session closes. At that time the board will discuss the Findings of Fact and make there recommendation for the Board of Supervisors.

Restore House Presentation:

Mary Greer, director of Restore House and other employees, board members and a client of Restore House introduced themselves and presented information.

Questions From the Board to Restore House:

- Verlyn asked about security
- Brian asked about Law Enforcements calls, Client to staff ratio, and if they treated sex offenders
- Silas asked about signs, lighting, traffic, curfews, clients, staffing, lights out, Why 9 beds instead of 6, Law enforcement
- Eric asked about the application process

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Findings of Facts:

The board discussed and created the Findings of Facts and conditions to place on the permit if approved.

Conditions:

- No Splitting or subdivides
- No signs
- No housing of level 1, 2 or 3 sex offenders
- Make sure trash and lawn are kept up and maintain the structure and grounds
- No unlicensed vehicles
- No variances to exceed license capacity per the state of Minnesota
- No more then 9 clients
- Notice to residents that request notification, of a client who is missing or does not meet curfew.

Brian made a **motion** to recommend the CUP with the conditions, **Seconded** by Silas, **approved**

Board Votes on Restore:

Silas; yes Brian; yes Verlyn; no Eric; no

ADJOURN MEETING:

Motion to adjourn made by Silas, Seconded by Brian , **motion carried.**

Meeting adjourned at 11:04 pm.

Respectfully Submitted,

Susan Adkins, Deputy Clerk

Silas Hooker, Chairman