

Helga Township
Planning Commission (Special Meeting) Minutes
Dirk Fisher Application for Conditional Use Permit
Meeting time: 6:00 PM
September 4, 2013

PRESENT: Mona Dagestad, Silas Hooker, Brian Hughes and Verlyn Skersick

Meeting called to order at 6:10 PM. The Pledge of Allegiance was recited.

Township board members present: Don Clay, Joanne Hammerstrom, Mark Lawyer and Jeff Schussman.

Topic of discussion: Dirk Fisher submitted an application for a Conditional Use Permit. Dirks CUP is to build a 32' X 90' truck garage for truck storage and repair.

The planning commission's first questioned whether or not Dirk Fisher needed a CUP for the structure he intends to build and its purpose. The question was posed to Jeff Schussman (Land Use Administrator) who accepted the application on how he determined that this needed a CUP. Jeff stated that based on his interpretation of the ordinance, a CUP was required. Based on Jeff decision we proceeded with the CUP request.

Dirk stated that the property is in his name and not that of any corporation.

Jeff (Land Use Administrator) has already issued Dirk Fisher a building permit and work has begun.

Based on the Ordinance, Page 21-22, Section 4. Development in Commercial Districts, B. Site Plan: An application to build a new structure, or expand an existing structure, in the Commercial C1 or C2 Districts shall include a Certificate of Survey prepared by a licensed surveyor showing the location of all existing structures on the property as well as the new or expanded structure.

It was determined that the CUP application is incomplete (missing the Certificate of Survey).

Based on the information we were given and the lack of a Certificate of Survey, Mona made a motion that the planning and zoning commission deny the request for CUP. Second by Verlyn and approved by all.

Next Meeting

October 2, 2013, 7:00 PM @ Nary Community Center.

ADJOURNMENT: Motion to adjourn by Mona, **second** by Verlyn, approved at 6:50 PM

Respectfully submitted by Mona Dagestad

Mona Dagestad 10-2-13
Mona Dagestad Date


Silas Hooker (Chair)
Brian Hughes vice chair

11/6/13
Date