

Helga Township
Regular Meeting of Township Board of Supervisors
Minutes of
July 22, 2014

PRESENT: Don Clay-Chairman, Supervisors; Jeff Schussman, Dale Berglund, Joanna Olson Hammerstrom, Clerk-Sue Adkins

Meeting called to order, 7:10 pm, Pledge of Allegiance recited

MINUTES:

Reviewed minutes of June 24, 2014, Regular Meeting.

Motion made by Don Clay to approve the minutes of June 24, 2014. Seconded by Jeff Schussman, motion carried.

Claims List:

Claims list reviewed.

Motion made by Don Clay to approve the July 2014 Claims list. Seconded by Joanna Olson-Hammerstrom, motion carried.

Treasurer Report:

Jeanie Porter supplied a written report for review which Jeff Schussman read.

Motion made by Jeff Schussman to accept the Treasurer's report for July 22, 2014, Seconded by Dale Berglund, motion carried.

Road Report:

Don Clay reported that Seitz's driveway is now graveled. Dale Berglund had received a request about purchasing a culvert, but it was discussed that they can't get them through us. Don mentioned that the cemetery has some areas that have collapsed and there are some trees down. He had talked to Trent from TS Lawn Service, who does our mowing, about doing the repair and he could spray for weeds. He will do the work for \$30 an hour. Also Gary Skime could bring in a load of dirt for \$180.

Motion made by Jeff Schussman to accept Trent's bid of \$30 an hour to do the work needed overseen by Don Clay, Seconded by Joanna Olson-Hammerstrom, motion carried.

Motion made by Don Clay to approve the bid of \$180 from Gary Skime for the delivery of black dirt, Seconded by Joanna Olson-Hammerstrom, motion carried.

Town Hall Report:

Wayne Hoff reported that all of the fire extinguishers have been charged and brought to code, as needed according to the insurance adjuster.

Motion made by Jeff Schussman to put the extinguishers on an annual schedule so that they will be taken care of, Seconded by Don Clay, motion carried. Wayne will set up with Moe-Co.

Wayne said he has volunteers lined up to do some community service work around the hall like fixing the basketball hoop, swing set, flag pole and grounds but we would need to buy some posts, quick crete and supplies. Wayne will have them sign volunteer forms.

Motion made by Don Clay to supply \$400 for a new backboard & fix the swing set, Seconded by Joanna Olson-Hammerstrom, motion carried.

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The Non-Profit organization is getting underway he has five members for the board. There is interest to have a production of "School House Rock" here next year. Wayne has purchased a projector and said it would be available for meeting use. It will be used for the reunion.

Land Use Report:

Jeff Schussman noted that we have received a CUP request from Mellissa and Orlan Lauderbaugh and a date needs to be set and notice posted. August 14th was chosen with a 6:00 P & Z meeting and Supervisors meeting to immediately following. It was discussed that their building permit can be issued prior to the CUP being approved.

Also a request came in regarding using the old horse arena building for storage and if that needed a CUP. Discussed that it is not a business and wouldn't need a CUP, if it was just his storage.

There is also a request for an administrative subdivision. A special meeting will be held immediately following the CUP meeting on Aug 14th.

Elections:

Reminder that 3 supervisor positions are open and filing for office starts July 29 and goes through August 12th at 5:00 pm. The clerk supplied a list of the election judges to the board for approval:

Motion made by Don Clay to approve the 5 election judges, Seconded by Jeff Schussman, motion carried.

Retention Schedule:

The clerk provided forms from the MN Township Association to allow the township to adopt the recommended retention schedule for townships. **Motion** made by Don Clay to adopt the recommended retention schedule, Seconded by Jeff Schussman, motion carried.

Shredder:

The clerk requested that a shredder be bought for the office.

Motion made by Jeff Schussman to purchase a cross cut shredder for up to \$200 for the office, Seconded by Don Clay, motion carried.

Sheriff Deputy:

A deputy was present in the audience and introduced himself to the residents.

ADJOURN MEETING:

Motion to adjourn made by Don Clay, Seconded by Joanna Olson-Hammerstrom, motion carried. Meeting adjourned at 7:48pm.

Respectfully Submitted,

Susan Adkins, Deputy Clerk

Donald Clay, Chairman