

Helga Township  
Regular Meeting of Township Board of Supervisors  
Minutes of  
October 22, 2013

**PRESENT:** Don Clay-Chairman, Supervisors; Mark Lawyer, Jeff Schussman, Joanna Olson- Hammerstrom, Treasurer- Jeanie Porter, Clerk-Sue Adkins

Meeting called to order, 7:00 pm, Pledge of Allegiance recited

**CONSENT AGENDA**

**Minutes of Oct 2 Special Whitetail Dr Date Set Meeting**

Reviewed; **Motion** made by Don Clay to approve the minutes, **Second** by Joanna Olson-Hammerstrom, **Approved**

**Minutes of Oct 2 Special Closed Meeting**

Reviewed; **Motion** made by Don Clay to approve the minutes, **Second** by Jeff Schussman, **Approved**

**Minutes of Sept 24, RTB Meeting**

Reviewed; **Motion** made by Don Clay to approve the minutes, **Second** by Mark Lawyer, **Approved** Member of the audience found two typos that will be corrected-LUP to CUP

**Minutes of Oct 2 Special Baker IUP Meeting**

Reviewed; **Motion** made by Don Clay to approve the minutes, **Second** by Jeff Schussman, **Approved**

**Official Finding of Facts, Oct 2 Special Baker CUP Meeting**

Reviewed; **Motion** made by Don Clay to approve the FOF, **Second** by Mark Lawyer, **Approved**

**CLAIMS LIST FOR APPROVAL/NET PAYROLL LIST**

Reviewed; **Motion** made by Don Clay to approve the claims list, **Second** by Mark Lawyer, **Approved**

**Treasurers Reports:**

Jeanie Porter, gave the report. **Motion** made by Don Clay to accept the treasurer's report, **Second** by Jeff Schussman, **Approved**

**Lake Plantagenet Home Owners Assoc.**

Lynn Ward from the LPHOA presented information to the township regarding the boat inspections done last year. About 13% of the boats inspected had attached vegetation on them and there were boats that had their plug in. She read a letter thanking Helga Township for the donation from this last year that went towards the funding of the boat inspections. At the same time they made a request for a donation again for next year. Rockwood had also donated last year and in addition they are looking for other sources.

**Motion** made by Don Clay to donate another \$1200 to the Lake Plantagenet Homeowners Assoc. for next year, **Second** by Jeff Schussman, **Approved** This will be payable in March or April, when they contact us.

**Road Update:**

A Whitetail Drive order was reviewed. This needs to be served to residents of the area. **Motion** made by Don Clay to approve the order, **Second** by Mark Lawyer, **Approved**. The petitioners were given the order in which to serve to the residents prior to the Special meeting on November 5th.

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Mileage certification for the township needs to be sent in to Hubbard County. It was discussed to have Sue Adkins, Clerk check to see if this can be sent in after the Whitetail Drive meeting so that ½ mile road can be added.

**Town hall:**

Padded chairs will be ordered with the \$850 that has been donated towards them. Gary Allen, will be giving us an estimate for the alarm system for the hall. Christmas program will be on the 21<sup>st</sup>, we are still in need of Santa and other volunteers. Wayne, is also working on some winterizing for the building. Card club will be starting at the hall on Thursdays. It is unknown when the septic was last pumped.

A **Motion** was made by Jeff Schussman to have the septic pumped, **Second** by, Don Clay, **Approved**

**Land Use Report:**

Jeff Schussman has received a request for a subdivision from Casper and Kelly Urbanek, in the NE ¼ of NW 1/4 section 8. He has 15 acres and wants to lot off the front 5 acres and it does seem to meet criteria. **Motion** made by Jeff Schussman to approve the administrative subdivision, **Second** by, Don Clay, **Approved**

**Planning Commission:**

Mona Dagestad, from the commission was in the audience and noted that there was nothing to report. There wasn't a regular meeting last month due to the last special meeting.

**Regular Agenda**

**LBAE:**

The compliance form needs to be signed and sent in. Dale and Mark have taken the training so we are in compliance.

**Motion** made by Jeff Schussman to approve, **Second** by, Don Clay, **Approved**

**Post Office Box:**

Sue Adkins-Clerk, noted that the old PO Box will be closed as of Oct 23<sup>rd</sup>, so it should no longer be used.

**Data Storage:**

Sue Adkins-Clerk suggested that the township purchase an external hard drive to use for backing up township data rather than using the many jump drives and CDs that have been used in the past.

**Motion** made by Jeff Schussman for Sue so buy an external data storage, **Second** by Don Clay **Approved**

**Ladies Aid:**

The Ladies Aid has suggested that the township get some needed supplies for the kitchen. We need another working coffee pot, some pitchers and other items. JoAnna will clarify what they need and get it approved at the next meeting.

**Adjourn Meeting:**

**Motion** to adjourn made by Don Clay, **Seconded** by Jeff Schussman, **motion carried**. Meeting adjourned at 8:10 pm.

Respectfully Submitted,

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Susan Adkins, Clerk

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Donald Clay, Chairman